

OSSIAN TOWN COUNCIL – Town of Ossian, Indiana

January 13, 2020 – 7:00 p.m.

Ossian Town Hall – 507 North Jefferson

Josh Barkley called the meeting of the Ossian Town Council to order with Council members, Athena Brickley, Brad Pursley and Renee Sweeney present. Jeff Kemper was running late.

First order of business was the election of officers. Pursley motioned for Josh Barkley to serve as President, Sweeney seconded. Passed 4-0. Barkley motioned for Pursley to serve as Vice-President, Athena seconded. Passed 4-0

Pursley moved to approve the minutes of the December meeting. Sweeney seconded. Passed 4-0

Luann Martin, Town Manager, informed Council that the Archbold-Wilson Amphitheater/ Pavilion bidding will be advertised in the newspaper starting January 23rd. Bid opening is set for February 27th.

Next on the agenda was Committee/ Board Liaisons and appointments for Town Engineer and Attorney. Sweeny moved to approve of the following: Sweeney for Parks and Recreation, Kemper for Stormwater, Martin for Chamber of Commerce, Barkley for Economic Development, Richard Witte for Area Plan Commission, Brickley for Solid Waste District (if appointed by Well County Commissioners), Sweeney for Police Commission, Brickley for Fire Department, Engineering Resources for Town Engineer, and Mike Hartburg for Town Attorney. Pursley seconded. Passed 4-0

Barkley moved for Ossian Journal to be the Town's official newspaper; Sweeney seconded. Passed 4-0

Brickley approved the On-Call Engineering Services for 2020, Kemper seconded. Passed 4-0

Meetings will be held at Ossian Town Hall at 7pm the second Monday of the month and the fourth Monday if a second meeting is needed.

Barkley explained that Commissioners for the Police Board cannot be all of the same political party. Both Police Commissioners currently serving belong to the Republican Party. Therefore, one candidate, Melissa Woodworth was ineligible as she is a Republican as well. Barkley, after confirming they do not belong to the Republican Party, invited the other two applicants, Stan Reed and Steve Bracke, up to the table to introduce themselves.

Sweeney motioned to appoint Stan Reed to the Police Commission, Kemper seconded. Passed 5-0

Barkley appointed Jeff Kemper, Renee Sweeney, and Athena Brickley to the Redevelopment Commission board. Barkley then motioned for himself, Josh Barkley, and Brad Pursley to the Redevelopment Commission board, Sweeney seconded. Passed 5-0

Barkley also appointed Gene Donaghy, as a member of the Board of Trustees of the Northern Wells Schools District, as a non-voting advisory member to the Redevelopment Commission.

Giuba Allison



Chad Kline, Wells County Economic Director, discussed the option of shortening the length of future abatements as discussed with Council previously. This would frontload the abatement and by doing so the company sees their savings immediately, and the Town collects a little more overall. Kline developed a point-scale system that, after being filled out, would determine the number of years the abatement would be for. The scale is based upon the average of additional production wages, cost of investment, amongst other items. He noted an error on his paperwork that he sent out earlier, that the point total equaled 80 points for Trusted Supply's tax abatement. There was a discussion on if Council wanted to accelerate the abatement or not.

Brickley motioned to approve a 7-year abatement for Trusted Supply, Pursley seconded. Passed 5-0

Kline also reported on the Wells County Economic Development 2019 Annual Report.

Martin passed around a drawing and informed Council of a new subdivision developing to the east of The Bridges. She also stated that the developer is interested in annexation, so the Town is looking into this. After looking at the drawing it was noted that Wabash Trace would be the first development. The lots 10A-17B would be condos, similar to the ones in County Meadow subdivision. The developer would like to start building in the Fall.

Utility adjustment for account 10383693 was presented. It followed adjustment criteria. Pursley motioned to approve of the adjustment for \$421.52, Sweeney seconded. Passed 5-0

In other business, Brickley asked how the Town's internal controls are monitored. Erika Allison, Clerk-Treasurer, stated that she is working on the Town's Internal Control Policy for Council to adopt through Resolution. The Policy will state what the Town already does plus new procedures that have been implemented since our SBOA audit.

Sweeney noticed a discrepancy on Tucker's time sheet on the week of December 2nd. The total time did not equal hours worked. Sweeney approve time cards with revision, Pursley seconded. Passed 5-0

Brickley ask about Claims 12373, with Straeffler Pump & Supply, asking what the invoice was for. Martin answered that it was installing equipment and electrical panel at the Hickory Lane site. Pursley asked about training costs difference between Rigney and Tucker's training. Tucker confirmed that it was for different training events. Martin also pointed out claim12412 to INDOT, returning leftover grant money from the Mill St Project. Sweeney moved to approve claims of \$458,020.48 as presented. Brickley seconded. Passed 5-0

Barkley noted that he drove down Mill St when we received a lot of rain and everything looked good. Leslie Wyss asked if the speed limit signs were going back up, Martin said yes.

Gene Donaghy asked if the Town was ready to accept the industrial retention pond. Martin said 6 spots have been flagged that are deemed unmowable, once that's addressed storm board will recommend it to Council.

Pursley moved to adjourn. Brickley seconded. Meeting was adjourned at 7:51p.m.

Erika Allison



OSSIAN REDEVELOPMENT COMMISSION – Regular Meeting

January 13, 2020 - 7:45 p.m.

Ossian Town Hall – 507 North Jefferson

Josh Barkley called the meeting to order at 7:52p.m. with Commission members Brad Pursley, Athena Brickley, Jeff Kemper, Renee Sweeney, and Gene Donaghy present.

Barkley nominated Kemper for President, Sweeney for Vice-President and Brickley for Secretary. Sweeney seconded. Passed 5-0

Clerk-Treasurer, Erika Allison, had members take their oath of office.

Commissioners discussed the budget, long-term plan for the TIF area, as well as the impact of the TIF for overlapping taxing units.

Allison stated that all overlapping taxing units should've received a Statement of Impact that was prepared by Mike Hartburg, the Town's attorney. If anyone wishes to have a copy, they can contact the Clerk-Treasurer.

Donaghy asked about creating a TIF district in downtown. Chad Kline, Wells County Economic Director, recommended that if a TIF is going to be created downtown, that it be project-based, creating a TIF right before Commissioners know that a project is about to occur.

Kemper asked about vacant building downtown. Kline, said it's likely that an incentive would be needed to get a project done.

Kline also suggested that it's possible to bond TIF funds and use federal funding to help reconstruct 850 N. Martin said NERK just completed a traffic study there and she's waiting to see what the Engineers put together based on the study.

There being no other business, Kemper moved to adjourn with a second from Brickley. Meeting was adjourned at 8:07 p.m.

**STORM MINUTES
OCTOBER 29, 2019**

MINUTES APPROVAL: Sept. 24, 2019 meeting: Rose 1st Tim 2nd

OLD BUSINESS

RR/Rose Ann Heights Swale Project: storm board presented bids and recommendation to council. Council awarded project to Hoosier Pride for \$142,420.25. Council also signed railroad agreement. Agreement and right of entry has been sent to railroad.

Railroad did reduce its days needed for flagging and is now just under \$2,000 per day. It helped to be able to walk the project with the railroad and they had the opportunity to meet the contractor.

Erika Allison



Ossian Industrial Park Drainage: Fox addressed the issues and reseeding. Final pay apps \$29,463.83. Rose 1st Tim 2nd to pay final pay apps.

Hillcrest Development: has done most of the work but still has a few areas. We will get Jake out for final look.

Meadow Lane Drainage: last request was to only go half way: B-1 \$258,000 C-1 \$213,000 or no options. Council was asking what was happening with Meadow Lane, there was a lot of discussion on council's comments about how to handle this project. Storm board decided to wait until the swale project is done, meet with home owners and see how much money we have before we move forward in planning this project.

Budget: cash: \$220,513.05 savings: \$78,852.47

NEW BUSINESS

Lisa Tarr: on Shady Lane told Rose she has water setting in her back yard and it remains mushy. She was wondering if work had been done back there. Rose will contact her to tell her we have not done any work back there.

Ossian Park Board

January 6, 2020

Attendance: Tim Rohr, Ashley Harmon, and Joe Lewis

1. Read and approved minutes from 12-2-19 meeting.
2. Board looked over Archbold Wilson Pavilion plans. Birds will be opened on 2-27-20. Engineers will look over bids at that time. The bids will be discussed at the March meeting of the Park Board. The Park Board will then make a recommendation to Ossian Town Council to award the project.
3. Discussed year end 2019 budget. We have \$14,625.25 left to get us through until funds arrive for 2020 in June.
4. Baseball heads have not returned their keys from last season. Minor league still owes money from last season for concession rental. All baseball heads will be asked to be at our February meeting for discussion.
5. Next meeting February 3, 2020
6. Meeting adjourned at 7:47pm

Gika Allison



6 November 2019

MEMORANDUM FOR POLICE COMMISSION

SUBJECT: November Meeting Minutes

Minutes were recorded by Bob Miller.

The November 6, 2019 meeting of The Ossian Board of Metropolitan Police Commissioner's was called to order at 1811 by Chairperson Caleb Chichester. Commissioner Wanner was absent. Members present were Chairperson Chichester, Commissioner Bob Miller, Town Council liaison William Dowty, and Police Chief Dave Rigney.

October minutes were read and approved on a motion by Bob Miller, seconded Caleb Chichester and approved 2-0 vote.

Monthly Police Report:

Chief Rigney states that the monthly fuel consumption was up however the overall budget was significantly decreased. Chief states that there was 15.5 hours of overtime that was used which has the department approximately \$3000 over budget. Erica has been able to make the appropriate transfers.

Old Business:

Chief Rigney reports that there are currently 18 applicants for the hiring process. The process will be on December 14 at 1400 and will start with the Physical ability test and then the written test. The change this time is that the applicants submitted a letter of intent to test and then anyone that passes will then be given an application with 30 days to fill it out to continue with the process.

Lexipol policies: Chief Rigney states that there has been a lack of time to complete this process, however he will begin to start working on them again.

New Business:

Tasers: All of the department's Taser's are now approaching 6 years old and will not be able to be serviced any longer. They are only supposed to be in service for 5 years. They officer's recently qualified on both the old Taser's and the new and are certified in both. Chief Rigney received two quotes for the Taser's. On a Bob Miller Motion, seconded by Caleb Chichester it was decided to recommend purchasing new tazors at a price of \$25,200 to council. Motion Passes 2-0.

There was a discussion on needing new radios for the Fire and Police Department's. Bob Mentioned that they should investigate the AF and G Grant.

Chief Rigney has multiple quotes for new vehicles for the department. After a discussion Bob Miller made a motion, seconded Caleb Chichester to recommend to Ossian Town Council the purchase of a 2020 Dodge Durango AWD provided the price does not exceed \$28,000 Motion passed 2-0

Being no other Business, Caleb Chichester motion to Adjourn seconded by Bob Miller, motion passed. Meeting Adjourned at 1848.

Gika Allison



Metropolitan Board of Police Commissioners

Executive Session

507 North Jefferson, Ossian, IN

An executive session was called to order at 6:00 pm
Time

on February 5, 2020

To discuss a job performance evaluation of individual employees.

We, the undersigned, certify that no final action was taken on this matter, no other subjects were discussed and that all proceedings will remain confidential.

Meeting was adjourned at 6:45
Time

Commissioners Present:

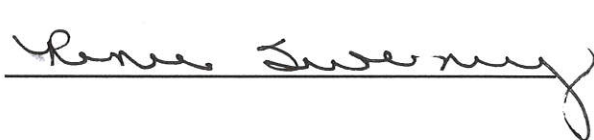

Caleb Chichester


Bob Miller


Stan Reed

Guests Present:


Daniel Regis


Renee Swearing

ATTEST:


Police Commissioner President


Erika Allison



Metropolitan Board of Police Commissioners

Executive Session

507 North Jefferson, Ossian, IN

An executive session was called to order at 6:00 PM
Time

on January 31, 2020

To discuss a job performance evaluation of individual employees.

We, the undersigned, certify that no final action was taken on this matter, no other subjects were discussed and that all proceedings will remain confidential.

Meeting was adjourned at 7:24
Time

Commissioners Present:



Caleb Chichester



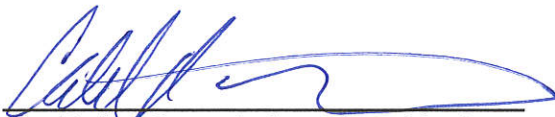
Bob Miller



Stan Reed

Guests Present:

ATTEST:



Police Commissioner President

Erika Allison

