

**OSSIAN TOWN COUNCIL** – Town of Ossian, Indiana  
February 10, 2020 – 7:00 p.m.  
Ossian Town Hall – 507 North Jefferson

Council President, Josh Barkley called the meeting of the Ossian Town Council to order with Council members, Athena Brickley, Jeff Kemper, Brad Pursley and Renee Sweeney present.

Sweeney moved to approve the minutes of the January meeting. Kemper seconded.  
Passed 5-0

Bob Miller, Police Commissioner, and Dave Rigney, Police Chief, reported that they approved bringing on Dennis Fiscus as a Reserve Officer. They noted a change in their fuel budget from 2019 from \$15,000 to \$10,000 as approved by Council. They informed Council that their current server is at its capacity and needs to be upgraded at a quoted price of \$467.00 from Stylus. Sweeney motioned to approve the upgrade, Pursley seconded. They also asked Council for two laptops to be installed in the police cars. They asked for six laptops with a Wells County grant and they received four, leaving them two short. The life span of the laptops is about 5 years. Pursley motioned to buy two laptops and approved the cost of installation for the six laptops into the cars at a total price of \$6,949.05 to be paid out of Public Safety. Brickley seconded. Passed 5-0

Rose Barrick informed Council that Stormwater is meeting March 7<sup>th</sup> with residents on Meadow Street to discuss stormwater issues and how to address them.

Mike Lautzenheiser discussed recommended amendments to parts of the Wells County Zoning Ordinance. The amendments addressed fees, certain requirements, and redefining what a large facility and meeting facility is. Upon a do-pass recommendation Pursley motioned to adopt Ordinance 20-2-1, Sweeney seconded. Passed 5-0

Lautzenheiser also notified Council that Haldrup's is currently in the process of completing their required stage-two ditch project.

Martin introduced the Water Emergency Contingency Plan, to bring the plan up to date. Barkley motioned to approve the plan, Brickley seconded. Passed 5-0

Allison asked Council for a motion to cancel listed checks that were two years or older as of December 31, 2019, and to return the money back into the appropriate fund. Barkley motioned, Pursley seconded. Passed 5-0

Barkley invited Ben Fenstermaker, Fire Chief, up to the table to discuss his building needs. Fenstermaker said his main needs is that in 7 to 8 years the Township will buy a new tank and will need a wider bay at that point. His secondary needs are as follows: more space for training, day room/ living quarters, laundry space, larger workout space, and more office space as the current office is very small. For reference, the size that's needed is about the size that the EMS currently holds – for training, living quarters, ect. Council asked about training space requirements. Fenstermaker responded that there's 9 months of training before trainees can go on runs. The state doesn't allow training to be held in the bays, therefore our training is not state-certified so there's no reimbursement for it.

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Next, Rigney listed the Police Department's needs being: two offices, four cubicles, dedicated interview and evidence room, records storage room, ammunition and weapons storage/ cleaning room, an evidence processing room (primarily fingerprinting processing), cell phone or media processing space, locker room, training space area, prescription drug and needle collection storage space, and vehicle maintenance space for car washing and maintenance.

The current evidence room has to be dual-controlled because it also has records and ammunition, meaning two people, Rigney and Tucker, both have to be there. Barkley asked if it could just be secured. Rigney said yes. An evidence processing room would cut down on time as it takes longer sending the work to the state. The media process space is needed because currently, when they process, they don't have a space to keep the media out.

Lastly, Martin stated that her departments needed an additional four-bay garage to be able to adequately hold their equipment and vehicles. Martin passed out a graphic of the Town's land and discussed possible options the Town has to accommodate an extra garage space.

Brickley asked about additional parking and Martin responded that they have plans developed. After other discussion, Kemper added that putting the Fire Department over at industrial park might be a better option than retro-fitting what we have.

Kemper volunteered himself to put a committee together to start saving and planning to best address the needs listed. Brickley volunteered as well.

Sweeney moved to approve time cards as presented. Kemper seconded. Passed 5-0

Pursley moved to approve claims of \$177,017.71 as presented. Brickley seconded. Passed 5-0

Lana Beregszazi, a consultant representing the Wells County Regional Sewer District, addressed Council looking to discuss RSD's potential options to connect houses and businesses, north of Ossian with non-compliant septic systems, to a municipal sewage system. RSD is looking at around 96 homes to connect to the Town, which Breckler said would increase the Town's capacity 6%. However, Beregszazi stated there is a potential of up to 684 connections if the agriculture north of town was developed. Breckler informed Council that in order to take on more connections north of Town, the Town would need to increase capacity of the force main that comes from the Davis Road Lift Station. Breckler also stated that the Sewer Plant is at its capacity during peak season. There was much discussion on proposed rates, upgrades that would be needed, current non-metered charges, annexation and more. It was determined that Beregszazi would start creating a draft so further discussion can occur.

Mike Lautzenheiser presented FHG Development's four variance requests they submitted for Crosswind Lakes. Breckler discussed all the variance requests and shared a prepared memo, reviewing Crosswind Lakes variance requests. After discussion, Sweeney made a motion to allow variance for Aviation Drive and Saratoga Drive to be classified as a local drive instead of a collector drive as well as stating in their covenant that all lots with lake frontage will be required to put a sump pump drain line into the lake with a minimum of eight inches of cover. There would not be a variance for substituting the street underdrain and a safety ledge will still be required for the retention ponds. Kemper seconded. Passed 5-0

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Martin also asked Council for a response to Area Plan's Subdivision Compliance Report in reference to Crosswind Lakes Subdivision. It was determined the Town of Ossian would let Area Plan know that the Town will provide utilities and is okay with no street lights, but does want yard light or something of the like in the covenant. The Town is also okay with not having an immediate third exit, since it's planned to connect to Mill St in a later phase, and is okay with extra-long cul-de-sacs. The Town and Crosswind Lakes are pursuing annexation.

Breckler informed Council that bids for the Wastewater Improvement Project were out and will be opened at the March meeting.

Martin informed Council that the next Council meeting will be February 27 at 12pm for the Archbold-Wilson bid opening.

Pursley moved to adjourn. Kemper seconded. Meeting was adjourned at 9:08 p.m.

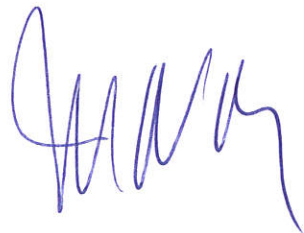
**OSSIAN TOWN COUNCIL** – Town of Ossian, Indiana  
 February 27, 2020 – 12:00 p.m.  
 Ossian Town Hall – 507 North Jefferson

Council Vice-President, Brad Pursley called the meeting of the Ossian Town Council to order with Council members, Jeff Kemper, Brad Pursley and Renee Sweeney present. Josh Barkley and Athena Brickley sat in the audience and did not participate in the meeting.

Jim Breckler opened and read the bids for the Archbold-Wilson Memorial Park Pavilion Project. Bids were as follow:

	<b>Barkley Builders</b>	<b>CME Corporation</b>	<b>RG Zachrich Construction</b>
<b>Base Bid:</b>	\$834,000	\$1,116,000	\$1,254,100
<b>Alternate #1:</b>	\$44,000	\$48,000	\$51,600
<b>Alternate #2:</b>	\$3,000	\$7,400	\$7,900
<b>Alternate #3:</b>	\$21,000	\$32,000	\$35,000
<b>Alternate #4:</b>	(\$11,000)	(\$11,000)	(\$10,000)
<b>Alternate #5:</b>	\$18,000	\$6,000	\$10,000

Kemper moved to adjourn. Sweeney seconded. Meeting was adjourned at 12:06 p.m.

  
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**BOARD OF METROPOLITAN POLICE COMMISSIONERS  
OSSIAN POLICE DEPARTMENT  
TOWN OF OSSIAN, WELLS COUNTY, INDIANA**

*15 January 2020*

MEMORANDUM FOR POLICE COMMISSION

SUBJECT: January Meeting Minutes

Minutes were recorded by Stan Reed.

Meeting called to order at 6:00pm by Caleb Chichester

Bob Miller Stan Reed and Caleb Chichester present

Also, Council liaison Renee Sweeney, Chief of police Dave Rigney

Approval of Minutes for Nov 2019. 3-0

Appointment of 2020 Officers .

Caleb -Chair 3-0

Miller Vice Chair-3-0

Reed Sec. 3-0

Meetings for 2020 1st Wed of Month at 6:00pm

Monthly police report- Under Budget

Chief Rigney discussed Budget just over budget

2020 salary budget is up around 3%

Stylus Grant 4 computers need 2 more \$6,949.05 cost

Old ones running windows 7. New ones windows 10

2nd Quote recommended by Sweeney

\$80,000 in our loit funds \$55,000 available shared with fire

\$25,000 for tazers pending

Miller motion to get a quote from Stylus for 2 computers 3-0

Tazers \$25,000 no cartridges Rigney holding payment until delivery

Rigney training and Annual update all at once. Rigney certified trainer

No vehicle updates

Hiring process- 3 good applicants only polygraph top candidate \$300

Executive Meeting at 6:00pm on Jan 31,2020

Schedule Executive Session for Officer evaluations- Feb 5 at 6:00pm

Meeting to follow at 7:00pm public

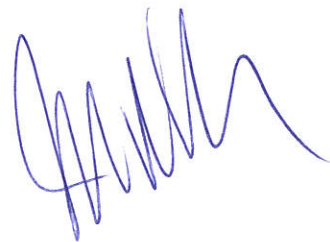
Rigney recognized officer Tucker for her work on homicide. Letter of Commendation.

Also, one for Brian McClish & Russell Mounsey.

*Grika Allison*

Miller motion to recognize all officers public presentation to Town Council 3-0.  
Rigney presents their 5-year plan recapped 2010-2015 plan.  
Rigney recognized Tucker for PELA(Police Executive Leadership Academy) graduates next week in Indy. Tucker wants evidence training for an officer and a small library (job related) \$100  
Live fire training ?? dept for \$1,000 also open to other departments. 1-day class  
Officer Russ crime scene qualified could train other officers.  
AED request for 2 units \$1,600  
Rigney presented copies Policy & Procedure to all members of council for analysis  
Rigney and Tucker discussed purchasing a new laser radar gun, license plate reader.  
Discussion on a license plate reader pros/cons  
police pay scale- Restructure pay scale.  
Discussion on five-year plan  
Need for new desktops in office? 2023?  
Need for a sixth full time officer ? 2023  
Increase Per diem from \$25 in the Handbook (town wide)  
All city employees.  
Top 4 killers of officers-  
Heart attacks-Suicide-Car accidents Stroke  
Committee policy - on Officer reviews.  
Social Media review.....Silver Alerts/Amber Alerts  
Discuss at Executive Meeting  
Renew 2 memorandum Policies ?  
Monthly Reports-Has to get to the Town Council  
Meeting . Miller Motion -3-0  
Motion to Adjourn meeting by Chichester at 7:35pm

Ossian Park Board  
February 3, 2020



Attendance: Tim Rohr, Dodie Filchak, and Joe Lewis

1. Read and approved minutes from 1-6-20 meeting.
2. Aces Baseball division here for ages 9, 10, and 11. Schedules have been made. They would like to have some practice days on the diamond, plus game days. They would like to start using the diamond on March 1, 2020. Facility user agreement was given to the

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Aces representatives. They have 34 players currently. There will be a \$20 deposit for each set of keys needed, 4 sets of keys. The total will be \$580 which includes user fees for 34 players and 4 sets of keys. Bruce Doehrman represented the Aces League, discussed concessions. Monthly fee will be \$125.

3. Bids need to be turned in by 2-27-20 for amphitheater in Archbold Wilson Park
4. Budget update has a total of \$12,897.33 for current balance
5. Next meeting March 2, 2020
6. Meeting adjourned at 8:26pm

**BOARD OF METROPOLITAN POLICE COMMISSIONERS  
OSSIAN POLICE DEPARTMENT  
TOWN OF OSSIAN, WELLS COUNTY, INDIANA**

*5 February 2020*

MEMORANDUM FOR POLICE COMMISSION

SUBJECT: February Meeting Minutes

Minutes were recorded by Stan Reed.

Meeting called to order at 7:00pm by Bob Miller

Bob Miller and Stan Reed

Also, Council liaison Renee Sweeney, Chief of police Dave Rigney

Approval of Minutes for January 2020 2-0

Rigney discussed OPD current budget

Motion to resolve "Server Issues" approved 2-0

Motion to accept Denny Fiscus as new part time officer approved 2-0

Discussion to move March executive session and meeting

to February 26<sup>th</sup> at 6:00pm and 7:00pm

Motion to adjourn meeting approved 2-0

Meeting adjourned at 7:16pm



*Erika Allison*

Metropolitan Board of Police Commissioners  
Executive Session  
507 North Jefferson, Ossian, IN

An executive session was called to order at 6:00 pm  
on 2-26-2020  
Time

To discuss a job performance evaluation of individual employees.

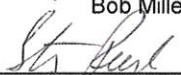
We, the undersigned, certify that no final action was taken on this matter,  
no other subjects were discussed and that all proceedings will remain  
confidential.

Meeting was adjourned at 6:21  
Time

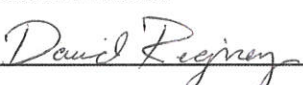
Commissioners Present:

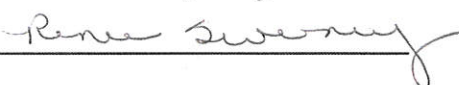
  
Caleb Chichester

  
Bob Miller

  
Stan Reed

Guests Present:

  
David Rejman

  
Renee Sweeney

ATTEST:

  
Police Commissioner President



Erica Allison

# STORM MINUTES

## January 28, 2020

**ELECTION of OFFICERS:** Rose motioned to keep officers the same, Tim seconded.

**DATE & TIME:** Rose motioned to keep date & time the same, Tim seconded.

**MINUTES APPROVAL:** Oct. 29, 2019 meeting: Rose 1<sup>st</sup> Tim 2<sup>nd</sup>

### OLD BUSINESS

**RR/Rose Ann Heights Swale Project:** Jim signed agreement & insurance has been received. Surveying has started by contractor. We are waiting to hear a start date. It is weather dependent.

**Ossian Industrial Park Drainage/ Hillcrest Development:** Jake went out and flagged 6 spots that need attention. Hillcrest is aware and we are waiting for them to get them addressed. The board wants to wait until these are done before we officially accept the land.

**Meadow Lane Drainage:** No update (see attachment for options presented). Date set for public meeting to meet with residents will be Saturday, March 7<sup>th</sup> at 10am. Luann will send letters to those residents.

**Ingle & Hickory:** Luann requested we get a cost from contractors that are working on the RR swale to install the new culvert pipe. Before this pipe can be installed there needs to be additional information gathered. 30" storm sewer needs to be installed if we were wanting to size for a 10yr storm event. There is concern about lowering the swale to accommodate the 30". Discussion on maybe doing an 18" to replace the 12" under the street. Find out what the size is under the interurban and go from there. We need employees to check the size and if it is clean.

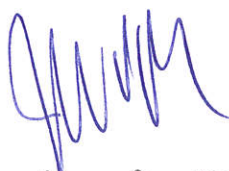
**Budget: cash:** \$193,563.04 savings: \$81,862.55 major expenses were finishing the drainage at the ball diamonds and pipe repairs in Blakewood.

### NEW BUSINESS

**Country Meadows:** experienced flooding during last major rainfall. We found a pipe within the main drainage system has tree roots and it may need replaced. Currently, we are working with the developer to make sure the proper easements are in place in order for us to remove the tree.

**Resident Beth Loucks:** 617 Oakdale easement behind her house and would like some kind of drainage to be installed back there. Installing a swale would be the best option. It will be very difficult because of residents who have structures within the easement. We will call in locates to see what utilities are back there.

**Motion to Adjourn:** 1<sup>st</sup> Tim 2<sup>nd</sup> Rose



Gika Allison





Town of Ossian Stormwater Board Meeting  
28 January 2020 – 10:00am

**Rose Ann Heights Railroad Drainage**

- Signed Agreement Received Back from Railroad
- Insurance Coverage Approved by Railroad

**Meadow Lane Drainage Assessment**

- Conceptual Project Alternatives & Construction Costs
  - Option A: Storm Sewer System, Full Length, Conceptual Construction Cost \$649,000.
  - Option B: Driveway Culverts, Side Swales, Full Length Conceptual Cost \$473,000.
  - Option C: 12" Driveway Culverts, Side Swales, Full Length, Conceptual Cost \$369,000.
  - Option B1: Option B from Highland Downstream \$258,000.
  - Option C1: Option C from Highland Downstream \$213,000.
  - Option D: No Action Flooding
- Highlighted Advantages / Disadvantages
  - Option A: Sized for 10-year storm; creates less impact to front yards. Costly.
  - Option B: Sized for 10-year storm; regrading swale into front yards. Less costly. Low slope.
  - Option C: Less costly. Re-establishes original design. Limited hydraulic capacity. Low slope.
- Next Step: Board Determination of Scope of Project Moving Forward
  - Considerations Include Cost, Property Owner Coordination, Handling of Other Streets.
    - Four more east west streets in subdivision in addition to Meadow, Roe.
    - Three more north south streets in subdivision.
  - Considerations Include Funding (Storm vs Community Crossings)

**Ingle & Hickory Pipe Replacement**

- Existing 15" HDPE and Existing 12" HDPE Below Intersection (Flowing East to West)
  - Capacity approximately 10 cfs combined
- Preliminary calculations show 33-acre drainage area with 10-year storm runoff rate of 34 cfs
  - This would correspond to an approximately 30" storm sewer
  - Must pothole water (west side) and gas (east side) to determine if 30" storm could be installed

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