

OSSIAN TOWN COUNCIL Regular Meeting September 10, 2012 - 7:00 p.m.
Ossian Town Hall – 507 North Jefferson

Council President, Terri Hughes-Lazzell called the meeting to order at 7:00 p.m. with Council members Brad Pursley, Athena Brickley, Josh Barkley and Angie Dial present.

There were no comments from the public.

Ossian Board of Parks and Recreation Minutes

August 6, 2012

Attendance: Steve Andrews, Max Lake, Steve Lutz and Tim Rohr

I. After reading minutes from Ossian Park Board meeting dated June 4, 2012, Max motioned to accept. Tim seconded and passed 4-0.

II. Kevin Prichard here informing the board that he is resigning his position as the president of the Ossian Minor League. An ad will be put in the newspaper to try and find a replacement. Kevin also informed the board that a new scoreboard has been purchased with the proceeds from this years baseball program but has not yet arrived.

III. Martin Spees from Fleis and Vanderbrink presented a color photo drawing of phase 1 of construction in the Archbold-Wilson Park. He informed us that we still need a grading easement from The Bridges subdivision for the swale on the east side of the park. Larry Heckber, owner of The Bridges addition, has been met with concerning the easement and we are now awaiting approval from the Wells County Area Plan Commission. A Rule 5 permit was sent to the county for their consent. Bids for the project will need to be into the town managers office by September 11, 2012 at noon. Park board will open and review the bids at the regular monthly meeting on September 13, 2012.

IV. Meeting adjourned at 8:07 pm.

MINUTES
OSSIAN STORM WATER BOARD
WEDNESDAY, AUGUST 29, 2012
6:00 PM

The Ossian Stormwater Board meeting was called to order at 6:00 p.m. Stormwater Board members present included Tim Miller, President, Rose Barrick, V.P. and Dennis Ramey, Sec'y. Also attending were Luann Martin, Ossian Town Manager, and Glen Werling, The News-Banner.

Minutes Approval -----The minutes for July 25, 2012 Storm Water meeting were approved, 3-0.

Old Business

312 W.LaFever----- Grass seeding to be completed when weather permits.

Homestead Ave. and Bittersweet Ln.----- Luann informed the group that this upgrade has been completed.

Bittersweet and Hickory Lane----- new replacement culvert has been installed.

Roe Street project----- Luann updated the group on the status of getting quotes for the proposed new section of line to be installed running from Homestead Ave, south and west to meet up with an existing CB at the corner of Highland and Mill Sts. The engineering drawing has been provided by Fleis and Vandenbrink, but needs additional info to obtain bids. It is still on the agenda to try and get this project completed this year. (If the estimated price is less than \$75 K, the work would not be required to be put out for bid.)

Metts Street Paving update ----- After some discussion on the pricing of the Metts St. paving project at July's meeting, Luann advised the group that after researching the bid pricing, the Stormwater cost should not exceed \$30,000.00.

Storm Water Budget (funds available)-----\$80,166.31.

Purchase of new small Camera----- on hold

New Business----

Maplewood Drive-----During a recent water line break in this area, Town crew uncovered a 2" Stormwater pipe under a driveway. Stormwater guidelines specify a minimum culvert size of 8". Luann is going to investigate this further and report back to the Stormwater Board.

Heyerly Drive----- After work is completed on Metts Street repaving project, Luann plans to have the Town crew jetvac the Stormwater line on Heyerly Drive.

With no further business to discuss, the meeting was adjourned.

The next regular scheduled meeting for the Stormwater Board will be on Wednesday, September 26, at 6:00 PM, Town Hall.

Respectfully Submitted,
Dennis Ramey, Secretary

**MINUTES
OSSIAN STORM WATER BOARD
WEDNESDAY, SEPTEMBER 26, 2012
6:00 PM**

The Ossian Stormwater Board meeting was called to order at 6:00 p.m. Stormwater Board members present included Tim Miller, President, Rose Barrick, V.P. and Dennis Ramey, Sec'y. Also attending were Luann Martin, Ossian Town Manager, and Glen Werling, The News-Banner.

Minutes Approval -----The minutes for August 29, 2012 Storm Water meeting were approved, 3-0.

Old Business

312 W.LaFever-----Grass seeding to be completed when weather permits.

Roe Street project----- Luann updated the group on the status of getting quotes for the proposed new section of line to be installed running from Homestead Ave, down Roe, then through easement south and west to meet up with an existing CB at the corner of Highland and Mill Sts. Marty will be making some changes on the engineering drawing and Luann hopes to have it back next week. It is still on the agenda to try and get this project completed this year.

(If the estimated price is less than \$75 K, the work would not be required to be put out for bid.)

Metts Street Paving update ----- Luann advised the group that she still expects the Stormwater cost should not exceed \$30,000.00 for this project.

Heverly Drive – jetvac cleaning----- Luann reported that the Hardware Store is all that is left to be completed.

Maplewood Drive – undersized driveway culvert ----- On hold

Purchase of new small Camera----- on hold

Storm Water Budget (funds available)----- \$ 80,166.31 (from August).

New Business----

603 Shady Lane----- Luann passed out pictures of a recent water line break in the area of 603 Shady Lane. While making the repairs, crew discovered a 4” Stormwater tile buried in the swale area. The home-owner advised Luann when she contacted them, that they were not interested in spending any money for upgrading the tile. After some discussion, Rose made a motion to remove the remaining 4” tile on the property, and have the Town crew excavate a swale in its place. Dennis seconded, vote was 3-0 in favor of the motion. Luann said she will have Town crew go and remove the 4” tile tomorrow. If the home-owner should change his mind and want to install a new tile, the size of required tile would need to be calculated with 8” being the minimum size allowed.

New Park area, Oakdale and Bunn Addition area----- Luann gave the group an overview of research field work in progress in this area. A couple of tiles were discovered that Luann will have jetvac when ground conditions dry enough to allow the truck to get into the field.

With no further business to discuss, the meeting was adjourned.

The next regular scheduled meeting for the Stormwater Board will be on Wednesday, October 31, at 6:00 PM, Town Hall.

Respectfully Submitted,
Dennis Ramey, Secretary

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OSSIAN REVITALIZATION COMMITTEE

Tuesday September 11, 2012

Members present: Jan Williams, Larry Heckber , Natalie Milholland, Marlyn Koons, Judy Harkless, Larry Smith, Eme Detrick, Joel Fremion, Linda Hambrick, Jim Brewer

Members not present: Rod Johnson, Josh Barkley, Luann Martin, Chon Michael

Guest: Mike Lewis

Minutes from the August 28, 2012 meeting were approved.

Accepted resignation of Chon Michael at his request.

Pork Chop Dinner September 6, 2012 4:30 to 7:00

Total income: \$10,703. Total expenses: \$2633.47 Net Profit: \$8069.53 (see summary sheet for details)

- need sign at Methodist Church
- need signs for people flow: Carry Outs, Ticket Sales, Dine In
- ask Jerry Springer to volunteer next year and provide caddys
- completed list of volunteers and divided responsibility to send thank you notes to all

Wine Tasting January 26, 2012

- top priority to confirm Champagne Sponsors. Natalie will email PDF file of letters for new Champagne and past Champagne sponsors

- formed committees
- discussed price for tickets to stay the same or raise ticket prices to \$50. and only offer 300 tickets. Committee needs time to think about it. Will make this decision at the next meeting.

Goals for use of money earned:

- entrance signs to Ossian, North and South on Highway 1
- complete outdoor reading room at the library
- maintain flowers in downtown area
- pavilion at the Ossian Archbold Wilson Memorial Park

Commemorative Park Dedication

- Helen Witte wants to make outdoor chili
- suggested date November 30 at Home Town Christmas event

Halloween Carnival: Tuesday, October 30. Revitalization members will help.

Entrance Signs: Larry Heckber has been working many hours on researching private property for the signs; one at the south east entrance of Ossian and second one at the north west entrance to Ossian.

He gave forms to Luann to be filled out for state approval.

Farmers Market: Last Day October 17.

- Natalie will donate a sign from Brew Ha, needs some repair
- suggested hours for next year, 4-7:00
- after discussion it was decided to cancel the \$10 a week ad in News Banner. \$40 savings per month could buy another sign. Linda Hambrick will call Chuck King to cancel the ad.

Other Business:

- ask Luann when the pots will be delivered to Out Door Reading Room at the Library
- ask Luann to update us on sidewalk stain and seal repair. Bid from Steve Detrick was submitted June 12, 2012
- Eme reported one of the Locust trees planted at the Reading Room has died.
- need to address rails for down town east side

Next Revitalization meeting Tuesday, October 2, at 6:00 at the Town Hall.

Minutes prepared and submitted by Jan Williams

Police Chief, Dave Rigney presented the monthly fuel & overtime report. He also reported that a prospective reserve officer is currently enrolled in the Reserve Academy. He stated that the town pays for uniforms and will reimburse for the cost of the academy.

Councilman, Barkley moved to pay the 4th pay request of \$16,720 payable to Phil Rorick Electric for the emergency sewer work. Brickley seconded. Passed 5-0

Councilman, Barkley moved to pay the first pay request of \$137,393.58 payable to Ironclad Excavating for the Industrial Park Water Main Extension Project. Brickley seconded. Passed 5-0

Town Manager, Luann Martin presented bids for the repairs needed to the west wall of the town hall. She said she would get updated bids, as these were dated in January of 2012.

The 2013 budget was presented. Council President, Terri Hughes-Lazzell expressed displeasure at the way Clerk-Treasurer, Jeannette Dickey was handling the budget. She requested appropriation reports from the 1st six months of 2012. Dickey will send them to the council asap. Discussion of the budget was tabled until the Sept. 24 meeting, which is also the public hearing per the advertisement in the News-Banner.

Barkley requested that we send an invoice to the County Commissioners for half of the Industrial Park Water Main Project. They pledged to pay half of the cost of the project out of county CEDIT money.

Council asked Martin where we stood with the Safe Routes to School. She reported that we had been put on the back burner because the contract was signed late.

Pursley asked about the street light project. Martin said she is still waiting for someone from council to go around with her to decide where they want street lights. Then we can get installation and maintenance costs.

Barkley asked Martin about the berms in yards. Martin said Mike with Fleis & Vandenbrink will notify her when they are ready for seeding.

Brickley moved to approve the time cards and Pursley seconded. Passed 5-0

Pursley moved to approve claims of \$59,503.74. Dial seconded. Passed 5-0

Brickley moved to adjourn. Pursley seconded. Meeting was adjourned at 8:00 p.m.

OSSIAN TOWN COUNCIL

Regular Meeting September 24, 2012 - 6:00 p.m.

Ossian Town Hall – 507 North Jefferson

Council President, Terri Hughes-Lazzell called the meeting to order at 6:00 p.m. with Council members Brad Pursley and Josh Barkley present. Angie Dial and Athena Brickley were absent.

Don Heckley asked about having Crosby take care of the property line stake in his front yard. He said it has been almost a year, now and he thinks it's time it should be done. Town Manager, Luann Martin agreed and said she will contact Crosby and have it taken care of before the next meeting.

Numerous residents of the Brook Ridge Addition were on hand to support placement of stop signs at the intersection of Ridge Court and Brook Court. A spokesman for the addition stated that it isn't just about not having to stop, but it is very difficult to see at that intersection because of the hill and the curve. They want to change that intersection from a 2-way stop to a 4-way stop. Town Manager, Luann Martin stated that she felt it would be more of a hazard as 4-way stop because people would not be in the habit of stopping and children and other pedestrians would be expecting motorists to stop. Police chief, Dave Rigney told the council that the stop sign could result in more complaints to the council because he will enforce it and instruct his officers to do likewise. Councilman Barkley moved to install the stop signs. Pursley seconded. Passed 3-0. Martin said she will have the ordinance ready for adoption and signing at the next meeting.

Dan Avery and Stacey Gorsuch of the Northeast Indiana Regional Coordinating Council presented a model ADA Transition Plan to the council. Avery went over this with the council and Martin. There were pictures of Ossian intersections and Avery stated that 94 of 109 intersections were not in compliance. He said we need to assess the situation and then have a Public Review 30 days before adoption of the Ossian Transition Plan. This plan would be established by a resolution and would require Ossian to adhere to ADA Regulations, as well as, forming some type of system for handling complaints. Avery suggested we set aside a budgeted dollar amount each year to make improvements rather than setting certain streets or a certain number of feet as our compliance goal. He also said if a street has no sidewalk we don't have to have a plan for it. When asked about a deadline, Avery replied that the feds want the resolution passed by the end of the year. After adopting a resolution we need to send confirmation of adoption to the Area Plan Commission.

Councilwoman, Athena Brickley arrived at 6:30.

Martin presented bids for the work at the Archbold-Wilson Park. Council decided not to award at this time because the Park Board was not represented.

Martin presented two (2) bids for resealing the sidewalks downtown. She stated that this should be done at least every other year. Barkley moved to award the bid of \$3530 to Pelkington & Sons, who had done the work originally. Brickley seconded. Passed 4-0

A list of additions and revisions to the Personnel Policy was presented by Martin. The town's insurance provider made these suggestions and is willing to make the necessary amendments to our Employee Handbook free of charge. Council agreed to have them do it by general consensus and will review the project upon completion.

Council President, Terri Hughes-Lazzell, opened the Public Hearing for the 2013 Budget. After asking for questions and/or comments from the public and receiving none, she announced they were not going to discuss the budget any further without more information. Carolyn McCoy, an Ossian resident, said she thought they should at least present what the budget was. Hughes-Lazzell was not forthcoming with any more information. At this time, Clerk-Treasurer, Jeannette Dickey asked that they continue the public hearing so as to be in compliance with Indiana State Law. Whereupon, Barkley moved to continue the Public Hearing on the 2013 budget to October 8, the next council meeting. Brickley seconded. Passed 4-0.

Dickey presented claims totaling \$103,763.59. She explained that \$12,484.08 of that amount would be reimbursed by insurance in settlement of the August 4th lightning strike claim. The cost of the replacement of the sign in front of the Town Hall was not included in that figure and would come later when the sign replacement arrangements were decided. Brickley moved to approve these claims. Pursley seconded. Passed 4-0.

Councilwoman, Athena Brickley presented her resignation to the council, effective September 30, 2012. Barkley moved to accept her resignation and Pursley seconded. Passed 3-0 with Brickley abstaining.