

OSSIAN TOWN COUNCIL Regular Meeting December 10, 2012 - 7:00 p.m.
Ossian Town Hall – 507 North Jefferson

Council President, Terri Hughes-Lazzell called the meeting to order at 7:00 p.m. with Council members Brad Pursley, Josh Barkley, Tom Neuenschwander and Angie Dial present.

Barkley moved to accept the minutes of the November meetings. Pursley seconded. Passed 4-0 with Neuenschwander abstaining since he was not on the board at that time.

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MINUTES
OSSIAN STORM WATER BOARD
WEDNESDAY, DECEMBER 19, 2012 6:00 PM

The Ossian Stormwater Board meeting was called to order at 6:00 p.m. Stormwater Board members present included Tim Miller, President, Rose Barrick, V.P., and Dennis Ramey, Sec'y. Also attending were Luann Martin, Ossian Town Manager, Marty Spees, Engineer for Fleis and Vandenbrink, and Glen Werling, The News-Banner.

Minutes Approval -----The minutes for November 28, 2012 Storm Water meeting were approved, 3-0.

Old Business

Roe Street project----- Marty Spees, Engineer for Fleis and Vandenbrink, made a presentation to the group concerning the calculations for sizing the new section of Stormwater pipe to be installed from Homestead Ave, down Roe, then through an easement south, and then turning west in easement area between Roe and Mill Sts. to meet up with an existing catch basin at the corner of Highland and Mill Sts., and then on into Eight Mile Creek.

At last month's Stormwater meeting, Tim expressed concern that a 15" tile would not be large enough to handle the heavier rains. He based this opinion on the fact that he lives in the pathway of the heavy runoff when it occurs, and he feels that the size of new pipe should be 30". Marty confirmed that Tim's opinion was correct, and covered the details of his calculations. One of many items Marty included is the fact that approx. 14 acres has storm water that drains toward this pathway to the Eight Mile.

Additional points Marty presented include cost for tree/stump removal (5 or 6), black, 30" dual wall, corrugated pipe, erosion control, explained cost on required driveway cut, and recommended additional 5' of easement on properties between Roe and Mill Sts. He estimates the cost for this project at about \$ 75,000.00.

Luann and Marty will both seek estimates from contractors after changes are made to the job sketch and details. Before any work can begin, the Stormwater Board will need to send a motion to recommend this work to the Ossian Town Council for approval.

Archbold Wilson Park ----- No change this month, last month Luann reported that the contractor hopes to get started soon, Town Council approved remaining funding requirements.

Heverly Drive – jetvac cleaning----- No change this month, last month Luann reported that the Hardware Store is all that is left to be completed.

Maplewood Drive – undersized driveway culvert ----- No change this month. This driveway culvert is under- sized, and is on hold for now.

Purchase of new small Camera----- No change this month, last month Luann reported we now have a second supplier available to get quotes from in the future.

Storm Water Budget (funds available)----- Luann reported that the balance this month is \$ 81,129.56.

New Business---- Nothing new to report this month.

With no further business to discuss, the meeting was adjourned.

The next regular scheduled meeting for the Stormwater Board will be on Wednesday, January 30, 2013, at 6:00 PM, Town Hall.

Respectfully Submitted,
Dennis Ramey, Secretary

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OSSIAN REVITALIZATION COMMITTEE
Tuesday December 4, 2012

Members present: Jan Williams, Natalie Milholland,, Judy Harkless, Josh Barkley
Eme Detrick, Jim Brewer, Joel Fremion, Larry Heckber, Marlyn Koons, Luann Martin

Members not present: Rod Johnson, Larry Smith, Linda Hambrick

Minutes from the November 6, 2012 meeting were approved.

Natalie read a letter from Mike Lewis requesting to become a member of the Ossian Revitalization Committee. Marlyn made a motion to accept his request, seconded by Eme. Motion voted on and passed. Luann will take this request to the Town Council for approval.

**Hometown Christmas and Commemorative Park Dedication: Friday November 30
Follow Up:**

- See attached report on what went well and improvements for next year
- Judy Harkless made a motion second by Larry Heckber that we pay the entire bill of \$567.76 turned in by Helen Witte for the expense of the chili served at this event. Motion voted on and passed.

Wine Tasting January 26, 2012

- Advertisement has been sent to the newspaper and “The Juice” web site
- Discussed silent auction items we have and new ideas for additional items
- There are only 10 Champaign sponsors this year (2 short of last year)
- Tickets and posters are ready for distribution. (only selling 300 tickets)
- NOTE: less sponsors and less tickets gives less profit unless we can make it up in silent auction sales.

Entrance Signs: waiting for state permit. On schedule to begin in the Spring 2013

Library Banners:

- Available time to display library banners mid-July through August until first day of fall when Revitalization fall banners go up
- Request Library to pay for putting up their banners
- Revitalization would like to see and approve the banners they purchase. Request they work with Luann for specifications.

Next Revitalization meeting: Tuesday, January 8 at 5:00 at the Town Hall.

Minutes prepared and submitted by Jan Williams

John Fosnight asked that the rules for golf cart usage be amended to include the months on December, January and February. He stated that his only means of transportation was his golf cart and his lawn tractor. He also said there several other people who would like to drive in the winter but could not because of this limitation. Council said that would require amending the ordinance and that would take some time. Police Chief, Dave Rigney said it is not acceptable to drive the lawn tractor on the street and suggested he look into getting a motorized scooter for transportation. He said that sometimes Medicare or his insurance may cover the cost of this. Council suggested that he and others interested in having the ordinance changes write letter stating this and send them to Luann Martin, Town Manager. It was tabled to a future meeting

Police Chief, Dave Rigney presented a special award to 5 year old, Taylor Thomas, who had the presence of mind to call 911 when her mother was choking. Her mother, Mindy Thomas, has cerebral palsy and is in a wheelchair, therefore unable to help herself. Rigney commended Taylor on her quick thinking and presented her with a plaque and a white teddy bear for her exemplary efforts. Pictures were taken with Taylor, Rigney and her parents, Scott and Mindy Thomas.

Police Chief, Rigney reported on the overtime and fuel usage for the month.

Town Manager, Luann Martin stated she had received as bid from Crosby for the Roe Street project another bid would be needed.

Fire Chief, Ben Fenstermaker presented a proposal to spend the year-end money of \$22,759. Barkley moved and Dial seconded. Passed 5-0 Fenstermaker said that Jefferson Township will be buying new hoses for their trucks and pointed out that new hoses for the town trucks were included in the year-end money spending plan. Barkley asked Fenstermaker to meet with him and Neuenschwander in January along with Jefferson Township representative, Lloyd Meyer to discuss plans for the Fire Dept. Neuenschwander announced that he would be retiring from the Fire Dept. as of 12-31-12. Barkley and Neuenschwander will be the Fire Dept. representatives for the Ossian Town Board in 2013.

Hughes-Lazzell congratulated the Ossian Revitalization Committee on the Hometown Christmas Celebration. Barkley reminded everyone of the Winetasting coming up and encouraged them to attend.

Randy Kriscunas of Fleis & Vandenbrink presented a pay request for the water tower restoration of \$158,188.50. Martin reported that the paint on the top and the base of the tower still does not match and antennae needed to be remounted. Since painting cannot no longer be done this season the work will have to wait until spring. Barkley moved to pay \$133,000 and hold \$48,595 in escrow until the work is completed in the spring. Pursley seconded. Passed 5-0

Martin presented a change order for the sewer plant work adding \$430 to the original contract. Dial moved to pay the final payment of \$10,800 and accept the Certificate of Substantial Completion, which will begin the warranty on the work done by Phil Rorick Electric. Barkley seconded. Passed 5-0

Councilman Pursley brought up the Metts Street Project saying that the gravel area between the street and the parking lot was unacceptable because it had been paved before. The council had understood that the driveways and parking lots would be restored as they were before the repaving. Pursley went on to say that pavement had not been offered as an option. Marty Spees of Fleis & Vandenbrink said that he would present a solution to the property owner. Spees said that Brooks Construction has met all the requirements of the contract.

A change order was presented for Ironclad Excavating reducing the cost of the Industrial Park water main extension by \$21,128.82. Half of that amount will be refunded to the Wells County Commissioners since they paid half of cost. Neuenschwander moved to accept the change order. Dial seconded. Passed 5-0 Pursley moved to make the final payment of \$8608.37. Dial seconded. Passed 5-0

Luann Martin said she had received 30+ applications for the general maintenance position that opened when Bill Miller resigned. She had interviewd 3 applicants and decided to hire Scott Kling pending council approval. Neuenschwander moved to approve the hiring of Scott Kling and Pursley seconded. Passed 5-0

Jim Kibby of Insurance and Business Specialists presented the 2013 rates for health insurance with Medical Mutual, indicating a 5% increase. Since Neuenschwander is the owner of Insurance & Business Specialist he filed a Conflict of Interest Form with the council and recused himself from any discussion and/or voting on the policy. There was also a 5% increase to due the aging of the group participants. Council asked what the effects of the Patient Protection and Affordable Care Act, commonly called Obamacare, would be in 2014. Kibby replied that he didn't see the act taking effect by the Jan. 1, 2014 deadline. Dial moved to accept the 2013 rates with Medical Mutual.

Barkley moved to approve Resolution # 12-12-1 and 12-12-2 establishing Donald R. Frey and Co. as the provider of financial software and forms which have been approved by the State of Indiana. Neuenschwander seconded. Passed 5-0

A job description was presented by Martin for mosquito spraying. This will be handled by a current employee who recently earned his license. Pursley moved to accept the new job description. Dial seconded. Passed 5-0

The 2013 Salary Ordinance was briefly discussed and tabled until Dec. 17th. All departments need to do reviews. Council asked that a salary ordinance with blanks that could be filled in later with figures be ready for the next meeting.

Neuenschwander asked about a snow removal policy. Martin said there was no set inches. They just decided when the roads became unsafe and then would plow or salt as needed.

Dial moved to approve time cards. Neuenschwander seconded. Passed 5-0

Pursley moved to pay claims of 101,186.30. Dial seconded. Passed 5-0

Barkley moved to adjourn. Pursley seconded. Meeting was adjourned at 8:15 p.m.

OSSIAN TOWN COUNCIL
Regular Meeting December 17, 2012 - 6:00 p.m.
Ossian Town Hall – 507 North Jefferson

Council President, Terri Hughes-Lazzell called the meeting to order at 6:00 p.m. with Council members Brad Pursley, Josh Barkley, Tom Neuenschwander and Angie Dial present.

There were no comments from the public.

Town Manager Luann Martin presented a pay request of \$35,160.65 from Frauhiger Excavating for work done at the Archbold-Wilson Park. She explained that she and Mike Lampman of Fleis & Vandenbrink had inspected the work and found it satisfactory. Barkley moved to pay the claim and Pursley seconded. Passed 5-0

Martin presented letters from Rick Resler's sisters saying they had no objection to closing the alley between 101 and 104 Siebold Street. Martin said she would have Town Attorney, Andy Carnall draft an ordinance. Then it would have to be advertised at least 10 days prior to the meeting and would have to be discussed at a public hearing. It will be finalized at the January 14th council meeting, which will also be the public hearing for this matter.

Year-end resolutions #12-12-4 and 12-12-5 were presented by Clerk-Treasurer, Jeannette Dickey to make the necessary transfers between categories to balance accounts. Barkley moved to adopt. Hughes-Lazzell seconded. Passed 5-0 Barkley moved to adopt Resolution 12-12-6 to carry money over from 2012 to 2013. Dial seconded. Passed 5-0

The next agenda item was the 2013 Salary Ordinance. This began with a phone call from Town Attorney, Andy Carnall notifying Council President, Terri Hughes-Lazzell that the ordinance had been emailed to Martin's email account. This prompted the discussion to change to a discussion of Deputy Clerk-Treasurer Sally Bracke's request for 2 weeks vacation beginning in 2013. Bracke read a statement she had prepared in advance stating that her part time status was now "in name only" as she was averaging 36+ hours a week. She stated that this was because her job had grown over the years as the town grew. Councilman Dial spoke in favor of this but thought it should be addressed in the handbook and not in the salary ordinance. Other council members were hesitant to grant vacation to a part-time employee because then other part-time employees may want the same benefit and that may open up a discussion of other benefits as well. Barkley then brought up the subject of insurance. He said the council members could be included in the town's insurance package if they paid the premiums from their own money and the town should not contribute anything toward it. Bracke said she didn't think state statute would agree with that statement. She said as far as the statute read the council members could not be excluded from the town's insurance, if they chose that route, because the statute makes no distinction of full or part time for elected officials. So far, none of the council members have chosen that route. Hughes-Lazzell agreed with Barkley, but she further stated that this is another matter that should be discussed in the handbook – not the salary ordinance. In the end, the council voted to extend up to a 2% increase in wages for 2013 to town employees based upon their evaluations, which have not yet been done. The town's elected officials will receive no raises for 2013. Pursley made the motion and Neuenschwander seconded. Passed 5-0

Neuenschwander moved to approve claims of \$221,128.62. Dial seconded. Passed 5-0

Hughes-Lazzell moved to adjourn. Pursley seconded. Meeting was adjourned at 6:10 p.m.