

OSSIAN TOWN COUNCIL – Regular Meeting

February 11, 2013 - 7:00 p.m.

Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Josh Barkley, Tom Neuenschwander and Angie Dial present. Terri Hughes-Lazzell was absent.

Councilman Barkley moved to approve the minutes of the December meetings. Neuenschwander seconded. Passed 4-0

There were no comments from citizens.

Fire Chief, Ben Fenstermaker reported that they had 13 runs in January and all firemen did a great job. He then told Clerk-Treasurer, Jeannette Dickey that all the items he had ordered were in except the items from Fire Rescue Outfitters and Nowak. All other checks may be mailed. He then brought up some past due bills, which Dickey stated had already been paid.

There were no reports from the Park Board or the Police Chief.

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Ossian Board of Police Commissioners

Minutes of February 19, 2013 Meeting

Commissioners Present: Steve Bracke, Scott Holliday and Steve Shadle

Representing Ossian Police Department: Chief Dave Rigney

Representing Ossian Town Council: Brad Pursley

Meeting Called to Order at 10:00am

Old Business

- None

New Business

- **Police Department Mission Statement**
 - Chief Rigney read aloud the Departments Mission Statement
 - Chief Rigney covered figures and stats for 2012 as well as previous years
 - 2,598 total calls for 2012
 - 90.9% increase in service calls from 2007-2012
 - 808 – Traffic stops, 684 – Offenses, 485 – Warnings given, 201 – Citations issued
 - Total of 357hrs worked for Reserves
- **Discussion of Chief Rigney's Retirement Fund/Vacation Days**
 - Chief Rigney covered documentation for contract for initial employment
 - Chief Rigney unclear if deductions for PERF and Social Security where initially based on percentages.
 - Commissioner Bracke stated he remembered asking Mary Schafer for the figures when setting up job offer for Chief Rigney but wasn't sure how the figures were obtained.
 - Chief Rigney stated he would like for this to be resolved.
 - Council Member Pursley stated this matter was turned over to Town Attorney Andy Carnall for review. He stated an answer should be obtained within the next month. Pursley also state an Executive Session may be needed and would be scheduled by him.
- **Out of State Training**
 - Officer Tucker attending a Computer & Cell Phone Forensics Training Conference in Pennsylvania (May 1-3, 2013).
 - Conference cost is only \$195.00 compared to \$1500.00 to \$2000.00 locally.
 - Officer Tucker attending National Dare conference is being held in Cincinnati (July 16-18, 2013).
 - Chief Rigney attending the International Association of Chiefs of Police Conference (April 4, 2013)
 - Training is no cost and Chief Rigney is planning on staying with family during conference and will not have any lodging cost.
 - Chief Rigney stated all training cost fall within his yearly budget for training.

- o Question was raised if out of state training for officers needed to be approved by City Council. All present agreed this was something which was requested by council years ago but was not current policy. All agreed it would be recommended that Chief Rigney keep Council apprised of these trainings.

Scott Holliday, Ossian Police Commissioner

February 4, 2013

Attendance: Max Lake, Jason Heckber, and Tim Rohr

- I. Read and approved minutes from park board meeting on January 7, 2013. Jason motioned to approve and Tim seconded. Passed 3-0.
- II. Max presided over the meeting due to Steve Andrews being absent.
- III. Kevin Prichard here and stated that baseball sign-ups are starting tonight, 2-4-13. Kevin again questioned user fees charged by the town for each player. The park board again stated that we have no financial report from the clerk treasurer to make any kind of decision on user fees due to not knowing what monies we have spent or still have to use. Park board was unanimous in feeling that we are long overdue for financial reports and questioned how the town council could make good decisions without these reports. Kevin questioned lowering the user fees from \$ 17.50 to \$ 15.00 per player. Kevin also stated the New Hope Lutheran youth group will be running the concession stand at the minor league. Max still has not heard anything from the Fort Wayne colleges concerning the use of an intern at the ball diamonds. Max did talk with Huntington College and they think that they may be able to help with an intern. They will have a fee of \$ 500.00 per person. Kevin gave approval of paying the cost of one intern. With this decision, park board decided to reduce user fees by \$ 500.00 but leave the user fee per player at \$ 17.50. Jason motioned to approve and Tim seconded. Passed 3-0.
- IV. Rick Johnloz here representing the Wells County Junior League. His league is to share the diamond with Koufax league. Rick stated that he will probably only need the diamond on Tuesdays and either Thursday or Friday nights. Rick stated that he would like to see the diamonds ready for play sooner in the spring. Rick also stated that lack of concession stand help is an issue he is working on.
- V. Learned that no new progress has occurred in phase 1 at the Archbold-Wilson Park.
- VI. Max motioned to keep officers the same for 2013. Steve Andrews to be president, Max Lake to be vice president and Tim Rohr to be secretary. All meeting to be held at the Ossian town hall on the first Monday of each month at 7:00 pm unless otherwise stated. Jason seconded and passed 3-0.
- VII. Next park board meeting to be March 5, 2013.
- VIII. Meeting adjourned at 7:56 pm.

**OSSIAN STORM WATER BOARD
WEDNESDAY, JANUARY 30, 2013 6:00 PM**

The Ossian Stormwater Board meeting was called to order at 6:00 p.m. Stormwater Board members present included Tim Miller, President, Rose Barrick, V.P., and Dennis Ramey, Sec’y. Also attending were Luann Martin, Ossian Town Manager, Tom Neuenschwander, Town Council member, and Glen Werling, The News-Banner.

First order of business, Election of Storm Water Board Officers and meeting place and time. Rose made motion for all three present officers be retained in their current positions, Dennis second, vote was 3-0.

Tim made motion that Regular Storm Water Board meetings will continue to be scheduled on the last Wednesday of each month, 6 o’clock p.m., at Town Hall. Special meetings or change of regular meetings will be posted 48 hours prior to meeting. Rose second, vote was 3-0.

Minutes Approval -----The minutes for December 19, 2012 Storm Water meeting were approved with one correction, 3-0. Tim made a motion to correct, Rose second, as follows “ **16 acres (Corrected from 14 acres at Jan 30, 2013 SW meeting)** “

Old Business

Roe Street project----- Luann advised that 3 sets of plans are out for bidding. Easements will need to be updated to 15’, and Luann commented that the existing utility building, which is on a concrete slab, should not be a problem to work around.

On a new related situation, Luann informed the group of a recent unwelcome flooding problem which surfaced around the middle of January. This problem appeared after the Ossian area received in excess of 3” of rain over a couple of days. Town crews responded to calls of flooding in the area of 206 W.Roe St. and

Ogden area. After determining where the SW line was blocked, the crew attempted to open the blocked line using the Vac Truck with cutter blades to remove apparent signs of tree roots, some as big as 3". They were only able to cut approx. one foot per day the first two days.

After further discussion, Luann will check with Marty on pipe sizing, and said the Town will purchase the required material to help keep cost down. Luann said based on previous jobs, she would estimate the cost of this project to be around \$25 to \$30K. This unexpected problem will likely delay the proposed work which is in the process of being bid for Roe St., and is just a few blocks down-stream from this new problem.

Tim made a motion to recommend to Town Council that this new, replacement line be installed, Dennis second, vote was 3-0.

Archbold Wilson Park ----- No change this month, unfavorable ground conditions.

Heyerly Drive reconstruction and jetvac cleaning----- No change this month, Luann reported this project will likely be put on hold until next year due to budget constraints. The jetvac cleaning will still be done sometime in the near future.

Maplewood Drive – undersized driveway culvert ----- No change this month. This driveway culvert is under- sized, and is on hold for now. This issue will be addressed later this year when the Town restores the swale.

Purchase of new small Camera----- No change, on hold, will get bids in the future.

Storm Water Budget (funds available)----- Luann reported that the balance this month is \$ 77K. Some discussion and questions about recent expenses, also the final payment for Melching project should be coming up soon. Luann will check status and report back to Board.

New Business---- Luann also passed out a list of projects and accomplishments achieved by the StormWater group spanning the last 6 years, and proposed items for 2013. The list was also provided to the Town's insurance provider for documentation of activity.

With no further business to discuss, the meeting was adjourned.

The next regular scheduled meeting for the Stormwater Board will be on Wednesday, February 27, 2013, at 6:00 PM, Town Hall.

Respectfully Submitted, Dennis Ramey, Secretary

**OSSIAN STORM WATER BOARD
WEDNESDAY, FEBRUARY 27, 2013 6:00 PM**

The Ossian Stormwater Board meeting was called to order at 6:00 p.m. Stormwater Board members present included Tim Miller, President, Rose Barrick, V.P., and Dennis Ramey, Sec'y. Also attending were Luann Martin, Ossian Town Manager, Josh Barkley, Town Council member, and Glen Werling, The News-Banner. Two local businessmen, Randy Keplinger and Riley Confer, representing Elzey-Patterson-Rodak Funeral Home, 120 W.Mill St., were in attendance to receive updates on the progress of emergency work around the area of 206 W.Roe St., a blocked Stormwater drain.

Minutes Approval -----Tim made a motion to approve the minutes for Storm Water meeting on January 30, 2013, Rose second, vote was 3-0 to approve.

Old Business

Roe Street projects (2)----- (1) Emergency project around 206 W.Roe St., and (2), planned project in easement area between Homestead to Highland to Mill Sts.

- (1) Luann informed the group that the emergency work to replace the old, Stormwater tile blocked by tree roots, was sch'd to start yesterday, on 2-26. This work will include increasing the size of pipe up to 18" downstream to existing 12". This existing section of 12" will drain into the new 30" pipe proposed on project (2) below. At a later date the section of 12" will be increased to 18" or larger, to eliminate the restriction between the two new sections. Due to weather and the backhoe operator having a family medical issue, postponed the job from starting. Luann has tried calling to verify that the work would begin tomorrow, 2-28, but has not heard anything back definite from the contractor, Habig Trucking & Excavation of Bluffton. She also reported that stone and other material has been purchased from Midwest Tile and is onsite. Also, a proposed 30"

manhole was increased to 46" along with a few other changes which could have minor change on estimated cost of \$11,792 (see Roe St. Drainage Project Sheet #5 exhibit). Rose also reported that the Town Council previously approved the SW Board's recommendation to proceed with emergency pipe replacement a couple of weeks ago. Information was exchanged with Randy Keplinger and Riley Confer, representing Elzey-Patterson-Rodak Funeral Home, as to start time of project, the Town pumping a nearby catch basin, which has been reducing the amount of water infiltrating the basement. Also, Riley stated that they have been running 3 sump pumps to keep water pumped out of funeral home basement. Luann said contractor estimates 2 to 3 days to complete the project. Randy also informed Luann he has not received a call back from the insurance agent, Luann will make a call to try and correct this situation.

- (2) Luann and the group discussed the existing easements in the area between Homestead and Highland Sts where the proposed 30" pipe will be installed. Some of the present easements are only 10' and Marty has recommended that they should be increased to 15' for future access. Luann also pointed out that we should see about increasing the easement on an existing Stormwater line running along Highland to the corner of Mill St. It appears on the map to be right on the line. After further discussion of budget balance, expected expenses, and the only bid returned on this project, the following motion was made: Dennis made motion to recommend to Town Council that they accept to proceed with the bid submitted by Brickley Excavating of Bluffton for \$ 74,900. Tim seconded, vote was 3-0 in favor. Also discussed, if needed, the Stormwater Board could request temporary funds from the Rainy Day account if necessary. Luann commented that we should have one year to pay bill.

Archbold Wilson Park ----- Luann reported that tile around the pond is in, but there may be some other work to replace broken tile. She said that the big tile that comes from the ball diamond is in pretty bad shape, and the plan is for Town crew to repair it. Also, the retention pond to swale pipe is not installed at this time.

Heverly Drive reconstruction and jetvac cleaning----- No change this month, Luann reported this project will likely be put on hold until next year due to budget constraints. The jetvac cleaning will still be done sometime in the near future.

Maplewood Drive – undersized driveway culvert ----- No change this month. This driveway culvert is under- sized, and is on hold for now. This issue will be addressed later this year when the Town restores the swale.

Purchase of new small Camera----- No change, on hold, will get bids in the future.

Storm Water Budget (funds available)----- Luann reported that the balance this month should be approx. \$ 64,400 after Feb expenses are entered. This includes a donation to the Park fund of \$ 4,687 voted on in Oct., 2012. Some discussion and questions about recent expenses were brainstormed.

Melching - Metts Stormwater project balance----- approx. \$ 58,666 (mo.payment est. \$ 4,500 = 13 months until paid in full).

New Business---- Luann reported that we had a small drainage problem with the detention pond between Parent Apts. A resident on Melching and Morton came in to report that his someone had hit a ball some time back which ended up going into a clean-out connected to the Stormwater line. The Town crew jetvaced the line and it seems to have cleared whatever obstruction had it blocked, and the water is now flowing.

Luann and Rose also reported that a large, concrete tile (30" ?) to the west of Rose Ann Heights had broken and was allowing Stormwater to escape. This tile is the path for much of the 70 acre farm to the north of Rose Ann Heights. Luann dispatched a Town crew to repair the damage and it is now working fine.

With no further business to discuss, the meeting was adjourned.

The next regular scheduled meeting for the Stormwater Board will be on Wednesday, March 27, 2013, at 6:00 PM, Town Hall.

Respectfully Submitted, Dennis Ramey, Secretary

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Members present: Jan Williams, Natalie Milholland, Mike Lewis, Tom Neuenschwander, Eme Detrick, Larry Heckber, Marlyn Koons, Luann Martin, Kody Kumfer,

Members not present: Linda Hambrick, Judy Harkless, Jim Brewer, Joel Fremion
Larry Smith

Minutes from the January 5, 2012 meeting were approved.

Wine Tasting January 26, 2013

Reviewed the report of the event with a total of \$22,545.76 Net Profit

Members present divided duties of delivering thank you notes to those who donated items

Luann reported that as of November 30, 2012 there was \$64,922. in our account.

Welcome to Ossian Entrance Signs: Will add Ossian's web site to the sign.

After a discussion Larry Heckber made a motion seconded by Mike Lewis to take a contract to Town Council Monday February 11 for approval. The contract is to pay Customs Signs a total of \$15,603.08 for 2 signs. Estimated start date is April 2013

- A deposit of \$7801.90 is needed at this time
- \$200. to INDOT
- \$420. to BZA, Board of Zoning Appeals

Motion was voted on and passed.

New Member: There is an opening for 1 more member who would be a business or town resident. We will invite a couple people to attend our next meeting to generate interest in becoming a member.

Flowers: We need to replace Bill Dowty for watering the hanging baskets. There was a discussion of possibilities but no action was taken at this meeting.

Main Street Conference

After a discussion Mike made a motion second by Eme to fax a request to Host a 2013 Indiana Main Street Community Exchange. This is an opportunity to highlight Ossian's Main Street and share with other communities our efforts to improve downtown.

Motion was voted on and passed. Marlyn will fill out the request form and Luann will fax it.

2013 Goals and Responsibilities

Marlyn reviewed 2012 accomplishments and 2013 Goals. More discussion at March meeting.

New Business:

Mike Lewis will attend a Comprehensive Plan meeting at the Town Hall Feb 12.

Next Revitalization meeting: Tuesday, March 5, at 5:00 at the Town Hall.

Minutes prepared and submitted by Jan Williams

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Larry Heckber and Cody Kumfer reported for the Revitalization Committee, stating that the new "Welcome to Ossian" signs were very close to being ordered from Custom Signs Unlimited. Drawings were presented to council members for their approval. Heckber explained the structure of the signs and stated that the top portion of the signs could be removed for repairs. Barkley moved to approve the signs. Neuenschwander seconded. Passed 4-0 Barkley then requested that the font of the signs be "Crajen," the same as the water tower. He also commended the entire committee for their hard work on the recent Winetasting event, which raised \$22,545. He stated that just that event had earned over \$271,000 since 2006.

Rose Ann Barrick of the Stormwater Board reported that the emergency work on the east part of West Roe street needed to be started immediately. They had planned to do that part later in the year after the west part was completed but blockage in the area had stepped up the timetable. Barrick said they were still going to do both parts of the project, but they just switched the order in which they would be done. Neuenschwander moved to do the necessary repairs right away at a cost of \$11,791. Barkley seconded. Passed 4-0

Town manager, Luann Martin presented Ordinance #13-2-1, repealing Section 73.6(B) of the Town of Ossian, Indiana Code of Ordinances. This section stated that golf carts could only be operated on town streets between March 1 and

November 30. Barkley pointed out that if there are any issues with this the limitations can always be reinstated. Neuenschwander moved to adopt and Barkley seconded. Passed 4-0

Town Manager, Martin requested that we pay Chamber of Commerce Dues in the amount of \$170 a year in order to have our name listed on their publications. Barkley moved to pay this. Neuenschwander seconded. Passed 4-0

Dial moved to grant a sewer adjustment presented by Martin. Barkley seconded.
Passed 4-0

Barkley moved to approve time cards for January. Neuenschwander seconded.
Passed 4-0

Dial moved to approve claims of \$30,797.25. Barkley seconded. Passed 4-0

Dial moved to adjourn. Neuenschwander seconded. Meeting was adjourned at 7:45 p.m.

OSSIAN TOWN COUNCIL – Regular Meeting

February 25, 2013 - 7:00 p.m.

Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Josh Barkley, Tom Neuenschwander and Terri Hughes-Lazzell present. Angie Dial was absent.

Barkley moved to approve the minutes of the December meetings. Neuenschwander seconded. Passed 4-0

There were no comments from citizens.

Police Chief, Dave Rigney presented his annual report for 2012 beginning by reading the mission statement for the Ossian Police Dept. He then went over a listing of calls by category over the last three (3) years per Spillman reporting saying that the dept. just started using Spillman three (3) years ago and it has been an excellent tool. He commended reserve officer, Duane Klaus, who was present, for over thirty (30) years of service. Rigney stated that crime in Ossian has been going up in recent years. He then turned our attention to the first two (2) months of 2013 explaining that this actually started 12-12-12 because the police dept. reports on a 28 day cycle instead of the standard calendar year. Councilman Neuenschwander asked if the newer Chargers are getting better mileage than the older Fords and he asked that Dave report personal miles driven, as well as, miles driven on the job. Rigney responded that the new cars do get better mileage, as stated in the mileage report and that the new Chargers also required less repairs than the older Fords. They were basically just requiring maintenance and tires. Rigney said he would add the separation of miles to his March report.

Rigney then changed gears saying that he was checking into off-site storage of the town data. He said it would require another camera, which would cost about \$200 and that the current server would be sufficient. Innovative Concepts will be here on Monday to assess the situation further. Councilman Barkley stated that he wants audio of meetings, minutes, financials etc. posted on our website.

Rigney presented James Robbins of Keystone, IN to be sworn in as a new reserve officer with the Ossian Police Dept. Clerk-Treasurer, Jeannette Dickey administered the Oath of Office and Robbins was congratulated by those present.

Neuenschwander stated that Robbins may be covered for disability insurance by the county. Jon will check into that, which could save Ossian some money.

Barkley moved to pay a request for payment from A & Z Engineering for the Safe Routes to School Program of \$2937.50. Hughes-Lazzell seconded. Passed 4-0

Barkley stated again that he wanted the town to be as transparent as possible by putting audio and/or visual meetings on the website, as well as, any other information the public may want to see. He wants to accomplish this by the third quarter of 2013.

Pursley asked Martin if she thought they had enough salt to finish out the season. She replied that they had purchased two (2) loads so far and would have to buy one (1) more.

Hughes-Lazzell asked about an ordinance against parking vehicles in residents' front yards. She said parking them in the back yard wasn't quite so bad. Rigney stated that complaints about this have been increasing. There was some discussion on this matter before council decided to table it until they had more information.

Barkley moved to approve claims of \$38,869.87 and \$216,855.29 totaling \$255,725.16. Hughes-Lazzell seconded. Passed 4-0

Neuenschwander moved to adjourn. Hughes-Lazzell seconded. Meeting was adjourned at 7:50 p.m.