

OSSIAN TOWN COUNCIL – Regular Meeting

July 14, 2014 - 7:00 p.m.

Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Josh Barkley, Bill Miller, Terri Hughes-Lazzell and Tom Neuenschwander present.

Neuenschwander moved to approve the minutes of the June meetings with one (1) correction noted. Miller seconded. Passed 5-0

There were no comments from Ossian citizens.

Rob Ramsey of IFN, Inc. presented an Agreement for the Installation of Underground Fiber Optic Cable within the Rights-of-way of the Town of Ossian. Hughes-Lazzell moved to accept this agreement and Miller seconded. Passed 5-0

There was no report from the Fire Department.

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Park Board Minutes June 2, 2014

Attendance: Max Lake, Steve Andrews, Bll Dowty, and Tim Rohr

- I. Read and approved minutes from meeting on May 5, 2014.
- II. Jeanette Dickey here and presented board members with latest budget. Board discussed budget with Dickey. Learned that cash balance as of June 2, 2014 is \$26,900.16.
- III. Discussed quote from Fuhrman Electric to repair wiring and install new breaker box at the ball diamond complex. Total quote is \$10317.00. The major expense with be the 600 amp breaker box. After discussion, Max motioned to approach town council with request to contribute 50 percent toward total expense. Bill seconded and passed 4-0.
- IV. Discussed quote on options for a drive through the Archbold-Wilson Park. Board feels more road options should be obtained as far as entrance and exits.
- V. Rick Bookmiller here and is again concerned about the safety around the pond in the Archbold-Wilson Park. Bookmiller and a concerned citizen whose name was not obtained expressed interest in creating a shelf around the pond to eliminate someone from falling in and going straight to the bottom of the pond. Luann to obtain a quote before next meeting for a shelf to be added and a decision will be made at the July meeting if or not to proceed with any more discussion on this topic. Bookmiller left meeting after referring to the park board members as expletives not to be mentioned here.
- VI. Max to get more information on possible cornhole game board material options.
- VII. Learned that the playground much is here and will be distributed to the parks as weather permits. Should be done by mid June.
- VIII. Meeting adjourned at 8:40 pm.

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Bill Dowty of the Park Board requested permission to purchase a cornhole set for Melching Park for approximately \$300.00. Barkley moved to purchase this and Miller seconded. Passed 5-0 Barkley stated that someone had taken a knife to a sign at the splash pad. Martin said she was aware of this and there was a sign available for replacement.

Police Chief, Dave Rigney presented the Monthly Fuel & Overtime Report. He also reported that the new computer and software purchased for the cell phone forensics is now up and running. It was noted that a warrant would be necessary in order to download a cell phone unless the owner of the phone gives permission for the download. Rigney concurred that this was true but they would have the authority to confiscate the phone and hold it as evidence pending receipt of the warrant.

Rigney announced that Officer Tucker had received the Dare Officer of the Year Award for the entire state. There will be a presentation the week after next.

Pursley asked Rigney if it was possible to sell a one (1) or two (2) day golf cart permit. Rigney stated that this is probably doable but would require a change to the ordinance. Council tabled this until more information is available.

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OSSIAN REVITALIZATION COMMITTEE Tuesday July 1, 2014

Members present: Jan Williams, Marlyn Koons, Jim Brewer, Luann Martin, Larry Smith, Cheryl Laley, Bruce Sonner, Kody Kumfer, Judy Harkless, Tom Neuenschwander

Members not present: Larry Heckber, Linda Hambrick, Bob Miller

Minutes from the June 3, 2014 meeting were approved.

Flowers: Pots and baskets look great. Cub Scouts and parents are watering hanging baskets for June and July. Youth from Presbyterian Church will water the first 2 weeks of August. Vern Dowty waters pots on the ground for the season. Revitalization is grateful for their service. Tom Woodard planted the pot in front of the Deli's new property that they purchased, and Vern will be watering that pot along with the others.

Freedom Fest, June 24, 2014 Weather was threatening rain. Moderate attendance.

Garage Sales: Sales well attended, lots of traffic lining the streets.

Pork Chop Dinner, Thursday, September 4. Jim Brewer made a motion to keep the prices the same as last year - \$8.50 pre-sale, \$9.50 at the door. The motion was seconded by Kody Kumfer. Motion voted on and passed. Reviewed responsibilities and each member took an assignment. Jan Williams will make a list of the assignments and email to members.

High Performance Government Comprehensive Plan for the Park Proposal Luann distributed a packet from Ryan Chasey. Larry Heckber, Brad Purslely, and Luann have had an initial meeting with Ryan for the purpose of how to proceed with possible development of Wilson Archbold Park. Revitalization reviewed the plan but no action was taken because Larry Heckber was not able to be at this meeting. It was suggested that Revitalization and Park Board attend the next Town Council meeting July 14 to share the proposal with them and to see if there is interest in going forward.

Replacing Lights that boarders downtown buildings: Larry Smith presented his research on what is needed to purchase and install new lights. He is waiting for bids and will report new information when it becomes available.

Next Revitalization meeting: Tuesday, August 5, 2014 at 5:00 at the Town Hall.

Minutes prepared by Jan Williams

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Kody Kumfer of the Revitalization Board introduced Ryan Chasey of High Performance Government Network. Chasey presented information and a proposal to the council regarding a comprehensive plan for the town of Ossian. He said we are missing out on a lot of grant money because we don't have a comprehensive plan and we are not equipped to write grants. He suggested that the comprehensive plan would include, not only future projects for the town, but also how to implement these projects and how to identify all resources available, not just dollars. He suggested forming a steering committee and up to five (5) focus groups to formulate this plan. Chasey then presented a timetable for all of this and said the steering committee would present the completed plan to the Town Council for approval. Kumfer pointed out the need to involve the entire community in this project. Bill Dowty of the Park Board assured the council that the Park Board was in favor of this. Barkley stated that while he thinks the Revitalization Committee has done a wonderful job in the past, he is not necessarily in favor of grants because there are always strings attached. After much deliberation Barkley moved to contribute \$10,000 of CEDIT money to the total cost of \$44,500 with revitalization paying the balance. Hughes-Lazzell seconded. Passed 5-0

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OSSIAN STORMWATER BOARD WEDNESDAY, JUNE 25, 2014 6:00 PM

The Ossian Stormwater Board meeting was called to order at 6:00 p.m. Stormwater Board members present included Rose Barrick, V.P., and Dennis Ramey, Secretary. Tim Miller, President, was absent due to a work requirement. Also attending: Luann Martin, Town Manager, local residents Jean Daniels, Peggy Cobbum, Max E. Daniels, Tom Somers, and Jim Breckler, P.E., of Engineering Resources, Inc.

Minutes Approval ----- Rose made a motion to approve the minutes for the Stormwater meeting held on May 23, 2014, Dennis second, vote was 2-0 to approve.

Old Business

Roe St. project ----- Jim Breckler of Engineering Resources, Inc. Reviewed information for completing the engineering work to install a new section of pipe to join

the other two recent projects on this section of SW pipe. Jim had price estimates for the survey work required from two firms. The price from Bertsch-Frank & Associates was \$ 4,460 and Stody Associates was \$ 3,900. After brief discussion, Dennis made motion to select Stody Associates to perform the work for Roe St. project, Rose second, vote was 2-0. In addition, Rose and Luann will provide Jim with additional maps and other info already on file. Town Council is aware of this project and has approved some initial engineering expenses. Jim will plan to be back at the July 30 meeting to update group on engineering status and proposed schedule.

600 block between Shady Lane and Bittersweet and adjacent area -----

Jim Breckler of Engineering Resources, Inc. presented full scale drawings for the concrete trough and 2' X 3' concrete box/basin to be installed in this area. Luann can use the drawing to present to Midwest Tile and Concrete for the 2' x 3' square inlet basin. There will be an area in the bottom to catch debris which can be cleaned out with the vac truck.

Luann will proceed with getting estimate(s) from a local concrete contractor. Detailed information on the installation and landscape for this project is included in the May Stormwater minutes. Town Council is aware of this project and has approved some initial engineering expenses.

Vactor Truck update-----

Luann informed the group that the Town employees attended a test demo for another type of vac truck and found several of the features interesting. Information will continue to be evaluated before the Town Council makes decision.

Maplewood Drive – info from property owners to be posted on aerial map-----

Nothing new to report

Storm Water Budget -----

The June balance in Stormwater Fund is \$ 60,493.28 in checking and \$ 15,000.00 in emergency/equipment savings.

New Business

Update from Town Manager on new Projects-----

Bittersweet & Homestead intersection – Luann discussed a couple of residences in this area that have drainage restrictions that need correction. After discussing, it was decided that Luann would send letter(s) to home-owners explaining options to correct situation.

Peggy Cobbum, 404 W.Roe St. Concerned about water standing in front swale area, has never had this happen in past years. Luann will have crew stop by and check options and make sure nothing with adjoining property, now occupied, is causing this situation.

Tom Somers, 306 Homestead, concerned that water is not flowing in the right direction, needs some grading. Also, a clean-out needs repaired.

With no further business to discuss, the meeting was adjourned.

The next regular scheduled meeting for the Stormwater Board will be on Wednesday, July 30, 2014 at 6:00 PM, Town Hall.

Respectfully Submitted, Dennis Ramey, Secretary

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Rose Barrick of the Storm Water Board reported on the Roe Street Project. She said they are looking at putting the storm water line on the north side of the street instead of the south side next to the water line, thus saving the cost of street restoration. She also suggested we get all the maps and other information we already have to Stody and Associates so this work doesn't have to be done again.

Barrick said she and four (4) of the town employees are going to New Haven tomorrow for a hands-on demo of a rear dump vactor truck. She stated that the two (2) companies who are bidding will provide a demo truck for a week so the employees can have hands-on experience with them. Miller said he would like to see bids for both a front and rear dump vactor truck.

Barrick announced the next meeting of the Storm Water Board is July 30th at 6:00 p.m.. All are welcome.

Barkley moved to accept Change Order #1 for the Wayne Asphalt project awarded at the June 24 meeting. Miller seconded. Passed 5-0

Martin presented an agreement with H. J. Umbaugh & Associates for the preparation of a Tax Impact Statement for the Ossian Redevelopment Commission. Barkley expressed concern over the lack of a maximum dollar amount in this agreement. Barkley also asked if this should be signed by the Redevelopment Commission and not the Town Council. Martin said that Town Attorney, Andy Carnall said that Barkley could sign it as President of the Redevelopment Commission and it can be approved at the next Commission meeting. Neuenschwander moved

to authorize Barkley to sign the agreement on behalf of the Redevelopment Commission. Pursley seconded. Passed 5-0

Barkley moved to record proceedings of all committee and board meetings of the town. Hughes-Lazzell seconded. Passed 5-0

Martin reported that she had sent letters out to all attendees of the Flood Plain meetings and that she will get flood plain maps from Mike Lautzenheiser of the Area Plan Commission. Hughes-Lazzell pointed out the need for all property owners in the flood area to be notified of the results of the appeal, especially if their property is still in the flood plain.

A. J. Reynolds of Ossian Days, Inc. announced that Ossian Days will be held September 4th 5th & 6th. He presented information regarding Ossian Days including street closings, detours and no parking areas, water and electricity availability, street cleaning after the festival and insurance. He stated that insurance costs are astronomical this year and it is becoming more challenging each year. They are looking into sponsorships to help defray this rising cost.. Barkley stated that he used to solicit sponsorships but he can no longer do it. He suggested that someone else do it. Hughes-Lazzell suggested the committee talk with other communities who have festivals and find out how they fund them.

Reynolds informed the council that there will be no rides this year because small companies that used to provide this service have gone out of business because of high insurance costs and larger companies will not come for just a week-end. Barkley moved to approve the dates presented for Ossian Days. Miller seconded. Passed 5-0

Martin presented information and pricing for repairing the snow equipment and information on replacement of the vactor truck. Council requested pricing to replace all the snow plows and the salt spreader. No action was taken.

Barkley moved to approve the time cards as presented. Neuenschwander seconded. Passed 4-0

Neuenschwander moved to approve claims of \$85,915.74 as presented. Miller seconded. Passed 5-0

Neuenschwander moved to adjourn. Barkley seconded. The meeting was adjourned at 8:20 p.m.

OSSIAN TOWN COUNCIL – Regular Meeting

July 28, 2014 - 7:00 p.m.

Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Bill Miller, Terri Hughes-Lazzell, Josh Barkley and Tom Neuenschwander present.

Pursley called for comments or questions from the public. There were none.

Phase 2 of the Wellhead Protection Plan was presented by Derek Frederickson and Jim Breckler of Engineering Resources. It was recommended that we implement the action items on the schedule and start a list of abandoned wells in town. Pursley suggest we might advertise for the location of abandoned wells. It was suggested that we put a copy of the Wellhead Protection Plan in the library. Downey Insurance will be here Wednesday, July 30th for a Wellhead Protection meeting. Neuenschwander moved to allow Engineering Resources to apply for the Hoosier Water Guardian Award on behalf of the Town of Ossian. Barkley seconded. Passed 5-0 Barkley moved to approve the Water Emergency Plan. Miller seconded. Passed 5-0

Engineering Resources presented plans for sidewalks on the south side of Craig Street between Metts and Melching streets. They recommended doing a survey of the area because the slope is going toward the houses instead of away from them. Barkley moved to redo the sidewalks on the south side of Craig Street between Metts and Melching streets. Hughes-Lazzell seconded. Passed 5-0

It was suggested by Engineering Resources that we consider the drainage at the end of Bittersweet and the end of Dehner Drive because standing water in these areas will damage the integrity of the pavement. Maxine Drive may need some strength added to it although the subgrade appears to be stable at this time. Two (2) inches of asphalt was milled off and it is recommended that we put about Two (2) inches back on. The project should be wrapped up in about two (2) weeks.

Martin presented pricing for the salt spreader and the snow plows from W.A. Jones. Miller verified with Martin that the plow for the F450 would be first on the list for replacement with the plow for the F700 being second. Martin stated that the salt spreader would probably make it one (1) more season with some repairs costing \$2500 to \$3000. Council suggested replacing it now rather than put that much money in it for one (1) year when we can replace it for about \$7000. Miller asked if we could keep the old plows for spare parts. Martin said she was told that very few parts would be interchangeable given the age of the old plows. Barkley asked if we could sell the old plows. Martin thought this was feasible and the council agreed. Miller suggested the lead truck should have a V blade and the others could have straight blades. Neuenschwander said he would like to see a schedule of replacement – maybe two (2) this year, two (2) next year and two (2) the following year. Miller suggested maybe replacing the salt spreader and one (1) plow this year and maybe two (2) plows next year. Council decided to table the matter until the next meeting when more information would be available.

There was no representative from Trusted Supply Chain Partners to answer questions pertaining to the SB-1 request. It was tabled until the next meeting a representative is present.

Martin reported that the town employees are going to be using a demo vactor truck this week to determine their needs and preferences. Rose Barrick of the Storm Water Board reported that she and several of the town employees went to New Haven last week for a demo of a rear dump vactor truck. She said they were very welcoming and friendly. They allowed our people hands-on operational experience on a rear mount truck they had purchased from Brown Equipment two (2) years ago. Barrick did not want to speculate on what our guys would decide. She also said we need to decide if we want to sell our present truck and what it may be worth and also see if we can get some sort of credit for the work we are having done on the old truck.

Neuenschwander expressed the need for spraying of weeds at various places around town. Martin said they had been spraying this week and would continue. Martin also stated that they would be cleaning the streets starting next week.

Barkley moved to approve claims of \$172,117.80. Neuenschwander seconded. Passed 4-0.

Miller moved to adjourn. Meeting was adjourned at 7:45 p.m.