

Town of Ossian
Executive Session
Ossian Town Hall - 507 N. Jefferson

An executive session was called to order at 5:30 p.m.
Time
on Aug. 11, 2014 to discuss Initiation of litigation or litigation that
Date Subject
is either pending or has been threatened specifically in writing.

We, the undersigned, certify that no final action was taken on this matter and that no other subjects were discussed.

Meeting was adjourned at 6:50 p.m.
Time

Council Members Present:

Bradley Pursley
Bradley Pursley
Joshua Barkley
Joshua Barkley
Terri Hughes-Lazzell
Terri Hughes-Lazzell
Thomas Neuenschwander
Thomas Neuenschwander
William W. Miller
William W. Miller

Guests Present:

Luann Math
Luann Math
James Feriton
James Feriton

**OSSIAN TOWN COUNCIL – Regular Meeting
August 11, 2014 - 7:00 p.m. Ossian Town Hall – 507 North Jefferson**

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Josh Barkley, Bill Miller, Terri Hughes-Lazzell and Tom Neuenschwander present.

Neuenschwander moved to approve the minutes of the July meetings. Hughes-Lazzell seconded. Passed 5-0

There were no comments from Ossian citizens.

Fire Chief, Ben Fenstermaker reported that Jefferson Township will purchase three (3) sets of turn-out gear and he requested the Town of Ossian purchase three (3) at a cost to the town of \$6790.35. He said he will be getting them from Globe Equipment this year because their equipment is of a better quality, more comfortable and it is less expensive. Neuenschwander moved to approve the purchase of three (3) sets of turn-out gear. Barkley seconded. Passed 5-0

Fenstermaker further stated that a trailer for the boat had been donated by one of the firefighters. He said the Command Vehicle will usually pull it but other vehicles would also have that capability.

Park Board Minutes July 7, 2014

Attendance: Max Lake, Bill Dowty, Jason Heckber, and Tim Rohr

- I. Read and approved minutes from meeting on June 2, 2014.
- II. Max presented a drawing of a drive through the Archbold-Wilson Park. Luann also presented a drawing from Engineering Resources. After discussing both drawings, Tim made motion to accept the drawing from Max. Bill seconded and passed 4-0.
- III. Max obtained a quote from B & L Woodworking for cornhole game boards at a price of \$ 299.00 for a pair. The boards would weigh approximately 70 pounds each. Jason motioned to purchase one set at a cost not to exceed \$ 300.00. Bill seconded and passed 4-0. Color was decided to be brown.
- IV. Luann contacted the disc golf club in Indianapolis to discuss a golf course. A representative will be in contact with the town this coming week.
- V. Electric repairs at the ball diamonds are to be completed by August 1, 2014.
- VI. Bill motioned to accept a 5 year plan submitted by Max. Jason seconded and passed 4-0.

VII. Tim motioned to have Engineering Resources draw up a plan for the ball diamond complex and Archbold-Wilson Park not to exceed \$ 7900.00.

VIII. Larry Heckber and Marlyn Koons here representing the Ossian Revitalization Committee. They questioned if the park board would be supportive of Ossian revitalization and the Town Of Ossian partnering to try and further develop the Archbold-Wilson Park. Board members are all in favor of any partnership and development plans. Bill to attend a meeting with Ossian Revitalization on July 10, 2014.

IX. Meeting adjourned at 8:25 pm.

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Town Manager, Luann Martin reported that the Park Board is requesting a topographical study of the Archbold-Wilson-Memorial Park because it has been years since one has been done and there have been a lot of changes made in those years. The cost is estimated at \$8000. Neuenschwander moved to approve the study not to exceed \$8000. Barkley seconded. Passed 5-0

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**OSSIAN STORMWATER BOARD
WEDNESDAY, JULY 30, 2014 6:00 PM**

The Ossian Stormwater Board meeting was called to order at 6:00 p.m. Stormwater Board members present included Tim Miller, President, Rose Barrick, V.P., and Dennis Ramey, Secretary. Also attending: Luann Martin, Town Manager, Bill Miller, Town Council, local residents Jean Daniels, Peggy Cobbum, Max E. Daniels, Glen Werling, The News Banner, and Jim Breckler, P.E., of Engineering Resources, Inc.

Minutes Approval ----- Rose made a motion to approve the minutes for the Stormwater meeting held on June 25, 2014, Tim second, vote was 3-0 to approve.

Old Business

- Roe St. project -----

Jim Breckler of Engineering Resources, Inc., reviewed information and passed out work sheets, including preliminary opinion of costs and showing details to install a new section of pipe to join the other two recent projects on this section of SW pipe. Jim discussed pipe sizing, the numerous utilities that are in the area, etc. It seems that 24” will be the most logical option for pipe size even though on paper, 42” would be appropriate. This new section of replacement pipe will be connecting to 18” upstream pipe and 30” downstream pipe.

Another option which came up during the discussion was the possibility of picking up the catch basin at Ogden Apts. and running a new pipe down the alley right-of way. This could pipe could be tied into the new section and resolve several old issues.

Curbing an option? Several residents asked the field engineer about the possibility of having curbs installed to help prevent pooling from road runoff during heavy rains. The general consensus was that curbing should be a street related project, especially with the Town having some milling options on repaving projects.

After discussing start date options, the group decided that waiting until spring would be the best decision. Rose made motion to seek approval from Town Council for \$ 10,000.00 to complete preliminary and final engineering design from Engineering Resources, Inc., Dennis second, vote was 3-0 in favor of the recommendation. The plan is to make the recommendation at the Town Council meeting on August 11. Jim estimated the final design would take approx. 4 weeks to complete. With some minor options and adjustments, the total estimated cost of this project will likely be somewhere short of \$150K. Providing there are no major emergency repair issues, the Stormwater account should have the funds to pay for this project when it is completed next spring.

- **600 block between Shady Lane and Bittersweet and adjacent area** -----

Luann is in the process of obtaining contractor pricing and will proceed with having a Town crew remove the existing rip-rap sometime soon. Detailed information on the installation and landscape for this project is included in the May Stormwater minutes. Town Council is aware of this project and has approved the expenses.

Vector Truck update-----

Luann informed the group that the Vector brand truck is onsite for the Town employees to use for a week. Most of the work will be focused on the Roe St. area to gather info for the upcoming design and project. Next week the Aquatech truck will be onsite for the week for the crew to use. Information will continue to be evaluated before the Town Council makes decision.

Maplewood Drive – info from property owners to be posted on aerial map-----

Nothing new to report

Siebold and LaFever Sts.----

Bill Miller reported to the group that he spoke with John Peck just before our meeting. John informed Bill that during the recent heavy rain, no water was present in the swale or any other area previously a problem. For now, it appears that this problem area has been resolved with the tiling of the adjacent farm ground. What a blessing!

Also, on the topic of this area, Jim Breckler of Engineering Resources, Inc., inquired about some previous man-hours (40) invested in evaluating and doing a watershed analysis at the request of the Stormwater Board. This was prior to the recent tiling of the farm ground. After some discussion, it was decided that in the future, when an evaluation or opinion is requested by the Stormwater Board, a pre-determined amount of cost / hours should be agreed on to avoid any unexpected expenses. Everyone was agreeable with this arrangement and Jim will submit a billing for a portion of the amounts in question.

Storm Water Budget -----

The July balance in Stormwater Fund is \$ 66,030.78 in checking and \$ 18,000.00 in emergency/equipment savings.

New Business

Update from Town Manager on new Projects-----

Bittersweet & Homestead intersection – Luann discussed a couple of residences in this area that have drainage restrictions that need correction. Luann sent a letter(s) to Mr. Dela Garza, 409 Bittersweet Lane, he is agreeable with having the swale re-graded and seeded. Luann informed him that it may be awhile before the Town gets to it. .

Peggy Cobbum, 404 W.Roe St. Concerned about water standing in front swale area. Luann had a crew stop by and check for possible problem, they also tried to knock down a couple of high spots. We will also check with new neighbor to ask about re-routing their sump pump discharge to the other direction.

With no further business to discuss, the meeting was adjourned.

The next regular scheduled meeting for the Stormwater Board will be on Wednesday, August 27, 2014 at 6:00 PM, Town Hall.

Respectfully Submitted, Dennis Ramey, Secretary

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Police Chief, Dave Rigney submitted the Mileage Report and the Overtime Report for the month of July. He also had information about the hail damage that two (2) of the squad cars sustained in a recent storm. We have already received reimbursement from the insurance company and Rigney is scheduling the work to be done shortly.

Jim Breckler of Engineering Resources presented a proposal for the next step of the Roe Street Drainage Project. The cost of engineering for this step is not to exceed \$10,000 dollars. The size of the pipe to be used was discussed but no decision was made pending the outcome of the engineering study. Barkley moved to accept this proposal. Miller seconded. Passed 5-0

The SB-1 for Trusted Supply Chain Partners was postponed indefinitely because their purchase of equipment has been put on hold for now.

Martin presented the first invoice from Wayne Asphalt for the 2014 street project for \$9130. Barkley moved to pay this invoice. Miller seconded. Passed 5-0

Martin stated that the Street Department decided they can repair one snow plow for now and use it for another year or two. It is her desire to replace the salt spreader and one (1) snow plow for this year and look at additional replacements next year. Council requested that she compile a list of equipment owned along with a schedule for replacing this equipment on a rotating basis. Action was tabled until the next meeting.

Ossian Residents, Tom and Jane Schaden stated they had been approached by their neighbor, Dale Stoppenhagen regarding paving a shared easement. The Schadens were not sure whether the area in question was an easement or an alley. They stated that when they purchased the property 42 years ago they were told it was an easement. Martin suggested they check into the matter further before doing any paving. Council agreed. The Schadens had some issues with the water flow on the affected area. He also said there was no agreement as to who would be responsible for repairs etc. in the future. There was further discussion about closing an easement versus closing an alley. Martin said the first thing needed was to find out whether it was an easement or an alley. She said she would notify Stoppenhagen not to do anything until the matter was investigated. This was tabled until more information was obtained..

A resident on West Mill Street has requested the town remove two (2) dead trees in front of her property. Martin pointed out that the town had just contracted for tree trimming and removal this spring. She further stated that the trees on Mill Street are not completely dead and may just need trimming. Neuenschwander said if they are close to being dead we might as well just take them down now because it's possible we may be replacing sidewalks in the near future. Martin will check into the matter further and report at the next meeting.

Mary Lou Woodward inquired as to the procedure to voice a complaint about a blocked alley. She stated that the alley behind 303 North Jefferson has been permanently blocked for some time by cars on one end and a flower bed on the other end. The Woodwards need access for moving furniture in and out of their rental property. Woodward said that in the past when she has approached the property owner who is blocking the alley to unblock it things just got worse. Martin said she would send out a letter to all the affected property owners that they cannot use the alley as their personal driveway.

The budget for 2015 was presented by Clerk-Treasurer, Jeannette Dickey with tentative publication dates of August 21 and August 28. Hughes-Lazzell expressed displeasure as to the budget procedure. Rigney said he had not seen or heard any information yet. Dickey stated that she had sent Rigney and other department heads an email in June requesting their input accompanied by a June Expense Report. She received replies from all department heads except Rigney. Rigney said he did recall receiving an email. Council requested that Dickey and Rigney discuss the police budget for 2015 and the discussion of the 2015 budget can continue at the August 25 meeting. Dickey stated that moving it to next meeting would barely give them enough time to meet the advertising deadline of September 13, given the publication deadlines imposed by the News-Banner. No action was taken.

Council decided to form a committee to consider the present and future needs of the Wastewater Plant. He suggested including the following on this committee: Councilman Bill Miller, Wastewater Treatment Certified Operator Darrell Reynolds, Town Manager Luann Martin, Storm Water Board Member Roseann Barrick and possibly engineers

Neuenschwander questioned paying Rigney overtime for attending a banquet in Indianapolis. Rigney replied that it was required. Miller asked if Police are not subject to the rule that requires employees to take time off instead of being paid overtime. Rigney said that is not the way we do things. He further stated that he could not donate his time to the town.

Barkley moved to approve the time cards as presented. Miller seconded. Passed 4-1 with Neuenschwander voting no.

Neuenschwander moved to approve claims of \$70,662.45 as presented. Barkley seconded. Passed 5-0

Barkley moved to adjourn. Hughes-Lazzell seconded. The meeting was adjourned at 8:05 p.m.

OSSIAN TOWN COUNCIL – Regular Meeting
August 25, 2014 - 7:00 p.m.
Ossian Town Hall – 507 North Jefferson

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Bill Miller, Terri Hughes-Lazzell, Josh Barkley and Tom Neuenschwander present.

Roseann Barrick thanked all the business and residents of Ossian for their support of Ossian Days this year. She said Ossian Days would not happen without their support. Erin Boyle and Barrick presented a hold harmless agreement for Ossian Days. Neuenschwander moved to approve the document. Miller seconded. Passed 5-0

Town Manager, Luann Martin presented pricing for replacing the salt spreader at a cost of \$7045 and a V blade snowplow for \$6515. Neuenschwander moved to approve these purchases. Hughes-Lazzell seconded. Passed 5-0

Mike Brickley presented the council with pictures of various alleys around town in a similar situation as his on North Jefferson Street. He said the county considers them alleys but the state does not. He pointed out that he uses the alley for parking and would like to continue to do so. He parked on the street for a while but adjacent residents complained that they could not see around them to get out of their driveways. Hughes-Lazzell pointed out that it is an alley and needs to be kept open. Brickley stated that if he has to open his alley then the other alleys in town in the same situation should have to follow the same rules. Hughes-Lazzell agreed and pointed out that whatever decision is made must be made in the right way according to the law. It was agreed that the issue could not be resolved at this meeting. More information would be needed to make a proper decision. Brickley asked for permission to park there while the outcome is considered. Pursley asked Mary Lou Woodard, who was in attendance and who initiated the issue, if she minded if Brickley continued to park there. Woodward said she thinks the alley should be kept open. Brickley pointed out that the Woodwards have other access points available. No decisions were made at this time.

Martin reported that they are just about ready to open bids for the vector truck. Bids will likely be opened in September.

Jim Smith of Republic Services presented a report comparing trash and recycling volumes for 2013 and 2014. He pointed out that the volumes were down for both trash and recycling in 2014 as compared to 2013. He further stated that volumes were down in other communities, as well. Smith reported that the big dumpsters have been ordered for Ossian days and he reminded the council of the fall clean-up day on October 25. He will return in October for another review.

Clerk-Treasurer, Jeannette Dickey called attention to changes in miscellaneous income that had come in from the Dept. of Local Government finance just prior to the meeting. She stated that she had not gone over these numbers in detail but some funds had increases and some funds had decreases, but the overall income was up by approximately \$35,000. She then pointed out the need to advertise very shortly so as not to miss the deadline set by the Dept. of Local Government Finance. Dickey said she plans to advertise on September 4 and September 11 with the Public Hearing scheduled for September 22 and the Adoption Meeting on October 13. Hughes-Lazzell asked if they could adjust the advertised budget within departments, such as Police and Fire, as long as the totals didn't change. Dickey replied that they could make adjustments as long as the total did not go up. She will advertise as planned.

Martin reported that the salt bin needs to be replaced as the wood is rotting. She is considering using wood or using a composite material which is supposed to last longer. Either material would be coated with tar to protect it from the salt. She had two (2) quotes for wood of \$1500 and \$1600. Composite would be \$2760. Hughes-Lazzell asked how much longer the composite would last. Martin said she had no experience with that material and so could not say. Neuenschwander moved to accept the \$1500 bid for the wood and additional materials to replace the salt bin. Barkley seconded. Passed 5-0 Martin stated that the town employees would handle the construction.

Barkley moved to approve claims of \$158,354.83. Miller seconded. Passed 5-0.

Neuenschwander moved to adjourn. Barkley seconded. Meeting was adjourned at 7:45 p.m.