

***OSSIAN TOWN COUNCIL – Regular Meeting
February 8, 2016 - 7:00 p.m.
Ossian Town Hall – 507 North Jefferson***

Council President, Brad Pursley called the meeting to order at 7:00 p.m. with Council members Bill Miller, Bill Dowty, Josh Barkley and Renee Sweeney present.

Pursley opened a Public Hearing for Resolution #16-2-1 Request for an Additional Appropriation. There being no comments or questions, the hearing was closed.

Eric Gerber presented a CF-1 for Gerber Development for a vacant building. The SB-1 was approved a year ago. He reported a projection of three (3) employees at that time and they currently have ten (10) employees. Barkley moved to approve the CF-1 with a second from Dowty. Passed 5-0.

Mike Gerber represented Trusted Supply Chain Partners. He presented 2 CF-1s for personal property. Barkley moved to grant these. Miller seconded. Passed 5-0

Pursley read the requirements for Police Commissioner, after which, the following applicants for the position of Police Commissioner were interviewed by the council: Caleb Chichester, Brian Grear and Kevin Pritchard. After the interviews Dowty moved to appoint Caleb Chichester Police Commissioner for a three (3) year term ending December 31, 2018. Miller seconded. Passed 5-0

Miller moved to approve the minutes of the January meetings as presented. Dowty seconded. Passed 5-0

There were no comments or questions from the public.

Fire Chief, Ben Fenstermaker, reported that the new ice rescue truck is ready for use with everything installed except decals. He asked what should be done with the old truck. Council decided that it should be sold. Luann Martin said she will get the necessary information and start the bidding process.

Town Manager, Luann Martin reported for the Park Board, saying that they would like to install new bleachers at the ball diamond. They are getting quotes now. Town employees will handle the demolition of the old bleachers and Martin had a quote for hauling away the concrete of fifty (50) to sixty (60) dollars per load. She stated that she is currently exploring other avenues for the disposal of the concrete.

Police Chief, Dave Rigney presented a Year-end Mileage and Overtime Report for 2015. and a Year-to-Date Report for the same. He also reported that the new computers have been installed in all the police cars and are all working. Rigney requested five (5) additional software licenses. He stated that the Town had recently purchased licenses and had one (1) left. Barkley moved to purchase the additional licenses at a cost of fourteen hundred eighty five (\$1485) dollars. Sweeney seconded. Passed 5-0

Rigney informed council that he would be at the trial for the PNC robbery that occurred almost three (3) years ago most of the coming week.

Rigney updated the council on the hiring process to replace Curt Hunt, who resigned in September of 2015 stating that they had received eleven applicants. Nine of these have survived the background check. He and Officer Tucker are in the process of checking references. He

expects two (2) or three (3) to remain after that process. He stated that the Police Academy class in March is already filled. A new officer cannot work on their own until they have completed the Academy training. The next class will start in July.

Rose Barrick reported for the Storm Water Board, stating that the railroad project is still in the works. She said the next meeting would be February 24 at 6:00 p.m. and invited everyone to attend.

Jim Breckler of Engineering Resources submitted the third pay request from Crosby excavating for seventy eight thousand two hundred sixty five dollars and eighty four cents (\$78,265.84) for the 2015 Water Project. He stated that his firm had reviewed the project and found some quantity differences which they got worked out with Crosby. He said the project is substantially complete with only the grading and seeding remaining. He thought there would just be one more request after this one and recommended the request be granted. Sweeney moved to pay as requested. Barkley seconded. Passed 5-0

Breckler presented the changes as an allowance authorization. After a brief discussion Dowty moved to accept the addition of fifty eight hundred thirty five dollars and eighty eight cents (\$5835.88.) Miller seconded. Passed 5-0

Breckler presented the bids for the UV Disinfection System Installation which had been opened at a special meeting on January 7. He reported that all bids were complete. He recommended Crosby Construction for the project as it was the lowest and was all-inclusive. He stated that Crosby would use Design Build for the electrical portion of the project. Barkley moved to accept Breckler's recommendation. Dowty seconded. Passed 5-0

Derrick Frederickson reported on the Inflow and Infiltration of the sewer plant. He stated that we are currently compliant but are approaching full capacity. He stated the need to locate any problem areas and presented information for locating and testing with engineering costs of forty four thousand (\$44,000) dollars. Barkley moved to approve this project. Miller seconded. Passed 5-0

Breckler presented information to update the water system on Shady Lane and Hickory Lane with a price tag of three hundred fifty thousand (\$350,000) dollars. He added that some storm water improvements were added at the request of the town. This would add an additional cost of two hundred seventy five thousand (\$275,000) dollars. He said the storm water portion had not been presented to the storm water board yet. Breckler stated the engineering portion of the water project to be twenty thousand (\$26,000) dollars and the storm water portion as twenty thousand (\$20,000) dollars. Martin stated that they would not be able to do this work in 2016 because there is not money available for it. We will need to accumulate the funds for this before it can go further. Council decided to table this until the storm water board meets on February 24th. Barkley moved to accept the engineering portion of the bid at \$26,000 for the water portion and \$20,000 for the storm water portion. Miller seconded. Passed 5-0

Frederickson presented a proposal to update the Standards & Specifications. The town staff has come across several deviations from the last Standards & Specifications update done in 2007. This project would cost seventy eight hundred (\$7800) which would come from all four utility departments. Miller moved to approve this expenditure with a second from Pursley. Passed 5-0

Dowty moved to adopt Resolution #16-2-1, An additional Appropriation Request for fifty three thousand (\$53,000) to purchase police and fire equipment with LOIT funds. Miller seconded. Passed 5-0

Martin presented a request for a software update in order to comply with the IDEM requirement of cross contamination reporting. Barkley moved to approve. Miller seconded. Passed 5-0

Three utility adjustments were presented for \$59.49, \$136.93 and \$212.55. All three meet our guidelines for adjustment – Barkley moved to approve. Miller seconded. Passed 5-0

Dowty moved to approve the January time cards as presented. Miller seconded. Passed 5-0

Miller moved to approve claims of \$129,717.72 as presented. Barkley seconded. Passed 5-0

Miller moved to adjourn. Barkley seconded. The meeting was adjourned at 8:10 p.m.

Ossian Park Board February 1, 2016

Attendance: Jason Heckber, Phil Horton, Ashley Harmon, Joe Lewis, and Tim Rohr

1. Read and approved minutes from meeting on January 4, 2016
2. Rick Bookmiller here and concerned about safety around the pond in Archbold Wilson Park, also concerned about the disc golf sleeves on the side of the sledding hill. Rick not really concerned about pond but mainly the possibility of kids hitting the sleeves. He will look at sleeves and report back to the Park Board with his thoughts.
3. Park board questioned as to why picnic table at top of hill was not location approved by the park board
4. The dog park plans are proceeding with possible use of old fire hydrant and old drainage tile.
5. Merry-go-round still has not been ordered.
6. Ossian Rolls Committee is working on plans for amphitheater. A new road off of LaFever is in the plans also. Amphitheater to have restrooms.
7. Lights at diamonds to be checked and repaired soon.
8. No new information on bleachers to be purchased. Old cement bleachers still not torn down.
9. Grace Moser here with ideas on dog run area. Would like to have project completed by fall. She is waiting on estimates on fencing.
10. Steve Andrews questioned the Town of Ossian dedicating an area to be used as military monument. Steve has access to an old aircraft. The only expense to the town would be the concrete pillars to mount the aircraft on.
11. Bailey Ulfig here and presented board with a model of the story walk boards which will be installed in Archbold Wilson Park.
12. Meeting adjourned at 8:40pm

OSSIAN STORMWATER BOARD
WEDNESDAY, JANUARY 13, 2016

Stormwater Board Officers and Regular Monthly Meeting dates, time, and place for 2016.

Prior to opening of the January meeting, Rose Barrick made a motion to retain the existing Board Officers for 2016, Dennis Ramey second, vote was 3-0 in favor. Rose Barrick made motion to continue with existing schedule of regular Monthly Stormwater Meetings to be conducted at 6:00 p.m. on the last Wednesday of the month at Ossian Town Hall. Tim Miller second, vote was 3-0 in favor.

The Ossian Stormwater Board meeting was called to order at 6:00 p.m. Stormwater Board members present included Tim Miller - President, Rose Barrick - V.P., and Dennis Ramey – Sec’y. Also attending: Luann Martin - Town Manager, Jim Breckler, PE at ERI, and Glen Werling -The News-Banner.

Minutes Approval ----- Rose made a motion to approve the minutes for the Stormwater meeting held on November 18, 2015, Tim second, vote was 3-0 to approve.

Old Business

519 Hickory Lane, Rose Ann Heights / Railroad Drainage---- Jim reviewed information from an onsite meeting held at the drainage swale west of Hickory Lane and east of the railroad property. The majority of the swale is on R.R. property. Regarding the scope of what R.R. will do, Jim passed out copies of email from Derek Sublette, Mgr. of Government Relations for Norfolk Southern Corp. Derek will attempt to have the \$ 1,250 RofW permit fee waived (refer to ERI report to Stormwater Board Meeting, 13 January 2016, **Rose Ann Heights Railroad Drainage**). He is also working internally to review what future drainage work may be planned by Norfolk and if there would be potential to share in the cost of resolving the issue.

The group discussed the possibility of requesting the County Drainage Board to consider having the swale converted to a Regulated Drain. Jim can obtain a topographical estimate of how much water drains from the north to use as info needed to present to the Drainage Board in the near future. Rose made motion to authorize ERI to prepare water flow map in preparation for Luann to meet with Drainage Board, Dennis second, vote was 3-0 in approve. Jim estimated the cost of a survey to be around \$ 3,600.00. Luann will report back with info from the Drainage Board meeting when that has been completed.

• **Smith Drain – Haldrup Inc., Industrial Park -----**

After reviewing the lack of progress on the improvements to accommodate the new Haldrup facility, Luann will check with Town Attorney to request any info he may have available from recent meetings.

Roe St. project----- Luann reported that everything seems to be working fine with no concerns at present.

• **600 block between Shady Lane and Bittersweet and adjacent area -----** on hold until ground conditions dry out.

- **Siebold and LaFever Sts.-----** relative of adjacent property has purchased lot. Luann will check to see what planned usage for lot is to avoid any possible stormwater related issues.

- **Storm Water Budget -----** 1/13/2016 Report Balances are \$ 51,596.07 in Savings and \$ 22,991.44 in Checking Acct. These balances reflect the recent payment to Wisel.

- **Steve Jones, 613 Oakdale Dr.-----** waiting to hear from owner.

- **Amanda Hakes, 619 Millside Ct.-----** Luann learned that property owner is going to have drainage line connected to SW catch basin. Waiting to hear from owner.

- **Kevin Pritchard, 510 Brenden Way-----** requested approval for attaching new 4” drainage pipe into Town catch basin. Will call Luann to have connection verified for seal.
- **Budget Priorities for future-----** The group continues to brain-storm priorities of unfinished projects to target for 2016. Jim presented an ERI information sheet summarizing items that have been discussed (refer to ERI report to Stormwater Board Meeting 13 January 2016). The items listed on the report are as follows:

**Eight Mile Erosion at WWTP
Inflow & Infiltration Reduction
Siebold & Lafever
Homestead Avenue
Rose Ann Heights Roadway Drainage
Woodcreek Dr. culvert
Industrial Parkway Erosion
Davis Road Ponding**

New Business

- **Update from Town Manager on Projects-----**

Other business pertaining to the Ossian Storm Water Management Board

With no further business to discuss, the meeting was adjourned.

The next regular monthly meeting for the Stormwater Board will be on Wednesday, February 24, 2016 at 6:00 PM, Town Hall.

Respectfully Submitted, Dennis Ramey, Secretary

OSSIAN STORMWATER BOARD WEDNESDAY, FEBRUARY 24, 2016

The Ossian Stormwater Board meeting was called to order at 6:00 p.m. Stormwater Board members present included Tim Miller - President, Rose Barrick - V.P., and Dennis Ramey – Sec’y. Also attending: Luann Martin - Town Manager, Renee Sweeney-Town Council, Jim Breckler, PE at ERI, and Glen Werling -The News-Banner.

Minutes Approval ----- Tim made a motion to approve the minutes for the Stormwater meeting held on January 13, 2016, Rose second, vote was 3-0 to approve.

Old Business

- **Smith Drain – Haldrup Inc., Industrial Park -----**

After reviewing the lack of progress on the improvements to accommodate the new Haldrup facility, Luann has requested recorded minutes of meetings pertaining to the improvements discussed prior to the building of the new Haldrup facility. Along with this, she plans to present the information to Town Council before appearing at Drainage Board for further action.

Roe St. project----- Luann reported that everything seems to be working fine with no concerns at present. Tim said he checked it out and thought everything looks good. Luann will check in spring to see how seeding looks and check for sink holes.

- **519 Hickory Lane, Rose Ann Heights / Railroad Drainage ----** Jim presented information including details of request from RR for additional maps which he provided to them (refer to ERI report to Stormwater Board Meeting, 24 February 2016, **Rose Ann Heights Railroad Drainage**). He also reviewed info from attending the February monthly Drainage Board meeting pertaining to having the swale west of Rose Ann Heights converted to a Regulated Drain. Two options as follows:

1. A written request from every landowner connected to the drainage swale.
2. A written request from some of the landowners connected to the drainage swale requesting it to be updated to a regulated ditch. This would require going through a hearing process working through the Drainage Board for approval.

The consensus is the group will continue investigating to find the best resolution to improve the condition of the swale.

- **600 block between Shady Lane and Bittersweet and adjacent area -----** group discussed options including obtaining a temporary easement from one of the property owners adjacent to this area to allow for small landscaping type equipment to enter the swale area. Jim will check with surveyor who is doing work in the Shady Lane area to see about getting description, etc. After easement is secured, Luann will put out request for bid, Scott Minnich and possibly others.
- **Siebold and LaFever Sts. -----** info from last month: relative of adjacent property has purchased lot. Luann will check to see what planned usage for lot is to avoid any possible stormwater related issues.
- **Storm Water Budget -----** 2/24/2016 Report Balances are \$ 53,656.07 in Savings and \$ 29,188.37 in Checking Acct.
- **Steve Jones, 613 Oakdale Dr. -----** waiting to hear from owner.
- **Amanda Hakes, 619 Millside Ct. -----** Luann learned that property owner is going to have drainage line connected to SW catch basin. Waiting to hear from owner.
- **Kevin Pritchard, 510 Brenden Way-----** requested approval for attaching new 4” drainage pipe into Town catch basin. Will call Luann to have connection verified for seal.
- **Water Improvements 2016 Rose Ann Heights / possible Stormwater improvements at same time-----** Jim presented info on exploring possibilities of Stormwater improvements (refer to ERI report to Stormwater Board Meeting, 24 February 2016, **Rose Ann Heights Potential Stormwater Improvements at location of upcoming Water Main Improvements**).
- **Budget Priorities for future-----** The group continues to brain-storm priorities of unfinished projects to target for 2016. Last month, Jim presented an ERI information sheet summarizing items that have been discussed (refer to ERI report to Stormwater Board Meeting 13 January 2016). The items listed on the report are as follows:
Eight Mile Erosion at WWTP
Inflow & Infiltration Reduction
Siebold & Lafever
Homestead Avenue
Rose Ann Heights Roadway Drainage
Woodcreek Dr. culvert--- Jim reported on meeting with Drainage Board at February meeting. Refer to ERI report to Stormwater Board Meeting, 24 February 2016,
Woodcreek Drive Culvert, also exhibits
Industrial Parkway Erosion
Davis Road Ponding
Millside Court Field investigation planned for March while doing nearby I&I field investigation.

New Business

- **Update from Town Manager on Projects-----**
 Other business pertaining to the Ossian Storm Water Management Board

With no further business to discuss, the meeting was adjourned.

The next regular monthly meeting for the Stormwater Board will be on Wednesday, March 30, 2016 at 6:00 PM, Town Hall.

Respectfully Submitted, Dennis Ramey, Secretary

OSSIAN BOARD OF METROPOLITAN POLICE COMMISSIONERS
Special Meeting
March 1, 2016 - 7:00 p.m. Ossian Town Hall – 507 North Jefferson

Commission Chairman, Andrew Wanner called the meeting to order at 7:00 p.m. with Commissioners Ron Werling and Caleb Chichester present. Town Council liaison, Bill Dowty and attorney, Mike Hartburg were also present. Wanner introduced Caleb Chichester to the attendees as the newest Commissioner.

Wanner explained how the hiring process would work as they hire two (2) officers to replace officers Hunt and Foreman. There are currently nine (9) candidates who have passed the background check and the agility testing.

The Proposed Ossian Police Department Interview and Hiring Process follows these minutes.

Police Chief, Dave Rigney proposed adding a member of law enforcement who was familiar with the hiring process. Werling suggested adding Wells County Sheriff, Monte Fisher to the board. Ossian resident, Rose Barrick suggested Tammy Shaffer because she is retired and may have more time available. Fisher and Shaffer will be contacted. Werling moved to accept this procedure with an amendment to add the member suggested. Chichester seconded.

Passed 3-0

The following meetings were scheduled:

March 4th – 5:30 p.m. – Ossian Town Hall - Executive Meeting of the Police Commissioners.

March 19th – 7:00 a.m. – Location to be announced – Executive Meeting of the Review Board.

March 21st – 5:30 p.m. – Ossian Town Hall – Executive Meeting of the Police Commissioners.

March 21st – 7:00 p.m. – Ossian Town Hall – Public Meeting of Police Commissioners.

Newest member of the Commission, Caleb Chichester asked Town Attorney, Mike Hartburg to clarify the “Open Door Law.” Hartburg stated that any time a majority of the commissioners are together and discuss police business would constitute a meeting and would need to be properly advertised.

Rigney requested they hire a part time officer who is already trained to fill in some of the gaps in coverage with only three (3) officers. Wanner moved to approve the request. Werling seconded. Passed 3-0 Wanner asked Rigney to submit applications for the part time position to the commission. They will make a recommendation to the Ossian Town Council.

Wanner moved to adjourn. Werling seconded. Meeting was adjourned at 7:40 p.m.