

OSSIAN TOWN COUNCIL – Regular Meeting
June 13, 2016 - 7:00 p.m. Ossian Town Hall – 507 North Jefferson

Council Vice-President, Josh Barkley called the meeting to order at 7:00 p.m. with Council members Bill Miller, Bill Dowty, and Renee Sweeney present. President, Brad Pursley was absent.

Dowty moved to approve the minutes of the May meetings as presented. Sweeney seconded. Passed 5-0

There were no comments or questions from the public.

There were no reports from the Fire Department, Park Board or the Police Department.

Police Commissioner, Caleb Chichester reported that the commissioners had approved the four (4) portions of the Police Policy to be sent to legal counsel.

He also stated that they are currently looking into Lexipol, a nationwide company that writes policy for police departments and keeps them updated when laws change. They will have a video presentation at the July 6th meeting and Chichester requested the presence of at least two (2) council members at that meeting.

Rose Barrick, reporting for the Storm Water Board, requested authorization to pay Engineering Resources eighty two hundred (\$8200) dollars for a preliminary design and survey for the proposed drainage project along the railroad. Dowty moved to approve this expenditure and Miller seconded. Passed 4-0

Barrick went on to say that they had received a bid from Minnich's Lawn Care for eleven thousand four hundred eighty one (\$11,481) dollars to complete the drainage project bordered by Bittersweet, Shady and Hickory Lanes. The work includes a small concrete chute, a new catch basin and grading of the swale in the area. Miller moved to have the project completed by Minnich at the cost stated in the quote. Dowty seconded. Passed 4-0

Barkley opened quotes for the demolition of the trailer and buildings located at 403 Christ Street. The quote from Holbrook Mobile Homes was for eighty five hundred (\$8500) dollars and Frauhiger Excavating quoted fifty one hundred eighty (\$5180) dollars. Dowty moved to accept the quote from Frauhiger with a second from Sweeney. Passed 4-0

Jim Breckler and Bill Etzler of Engineering Resources presented a report from GME Testing, who had done the core testing for West Mill Street. Breckler had given council the following options at the May 9 meeting;

- Option 1 – full reconstruction of the street
- Option 2 – pavement rehab with curb & gutter
- Option 3 - pavement without curb and gutter

He said that, now, with the cores available he would highly recommend Option 1 – full reconstruction.

Bill Etzler explained some funding options beginning with the Community Trust INDOT 50/50 matching grants. These grants will be awarded for three (3) years beginning with 2016. He also stated that we could apply for an 80/20 Federal Grant, but there is a five (5) year waiting period. He felt that the street should be redone before that. He suggested we apply for a grant this year to help pay for the patching work we have already done, since we haven't paid for it yet. Then we can save and consolidate money and apply for a grant next year for the Mill Street Project. Etzler went on to say that the State Board of Accounts is allowing LOIT, wheel tax, surtax monies to be transferred to the Rainy Day Fund for purposes of matching. He reminded

council that the money can only be spent for roads, so other fees, such as, engineering, surveying etc. could be paid from another fund in order to conserve money for matching. Breckler said they would get some estimates together and present them at the next meeting to give Council a better idea of what we are looking at financially.

Martin presented Ordinance 16-6-1 Construction and Operations, Standards, Specifications and Procedures for the Town of Ossian. Miller moved to adopt the Ordinance. Sweeney seconded. Passed 4-0

Dowty moved to award the garbage contract to Republic Services for eleven dollars and sixty eight (\$11.68) per household per month. Miller seconded. Passed 4-0

Ordinance #16-6-2 An Ordinance Amending Chapter 51 of the Town of Ossian Code of Ordinances, an ordinance to set the garbage rate charged to customers, was postponed until the next meeting pending information from the State Board of Accounts as requested by Barkley.

ADA Title VI requirements and ADA Compliance information was postponed until the next meeting pending more information as requested by Barkley

Council set a deadline of July 6, 2016 to receive Letters of Interest for the open Police Commissioner position.

Dowty moved to approve Ordinance #16-6-3 An Ordinance Establishing the Compensation of Appointed Officers, Deputies and Employees of the Town of Ossian. Miller seconded. Passed 4-0 This ordinance sets the wages of part time police officers at eighteen (\$18.00) dollars per hour and increases the wages of part time seasonal workers to nine (\$9.00) dollars per hour for new hires and ten (\$10.00) dollars per hour for returning seasonal employees.

Dowty moved to approve time cards with several exceptions, which will be corrected before the next meeting. Miller seconded. Passed 4-0

After some discussion of the stone hauling expenses, Dowty moved to approve claims of \$55,455.65. Miller seconded. Passed 4-0

Millers moved to adjourn. Dowty seconded. Meeting was adjourned at 8:15 p.m.

OSSIAN STORMWATER BOARD WEDNESDAY, MAY 25, 2016

The Ossian Stormwater Board meeting was called to order at 6:00 p.m. Stormwater Board members present included Tim Miller - President, Rose Barrick - V.P. and Dennis Ramey - Sec'y. Also attending: Luann Martin - Town Manager, Bill Dowty- Town Council, Jim Breckler - ERI, local residents Brad Pursley, Steve Burke, Alan Bunn, Scott Shady, Richard Tucker, and Glen Werling -The News-Banner.

Minutes Approval ----- Tim made a motion to approve the minutes for the Stormwater meeting held on April 27, 2016, Rose second, vote was 3-0 to approve.

Old Business

- **Water/Storm project - 600 block between Shady Lane and Bittersweet and adjacent area** ----- Jim briefed the group, including 5 property owners who live adjacent to this project, and opened the discussion on additional options to resolve this ongoing issue

which has been delayed mostly due to wet ground conditions. After a very lengthy discussion, the general consensus is to proceed with the most basic plan to assist with moving the Stormwater downstream through the drainage swale. An earlier plan to install a concrete chute, catch basin, and some re-grading was approved some time ago. Rose made motion to move ahead with Option 1 as previously discussed, Dennis second, vote was 3-0 in favor to approve. We will attempt to notify the property owners when Munich plans to start the work ahead of time so some housekeeping items can be completed, i.e. shed relocation, etc.

- **519 Hickory Lane, Rose Ann Heights / Railroad Drainage----** Jim informed to the group that he has been in contact with Mr. May, R.R. and he advised it would be good for the Town to go ahead and perform a survey and prepare a preliminary design to assist with moving forward. There is still no guarantee that the R.R. will contribute to the cost of the project. Jim estimated the survey cost to be around \$4,200.00 and the preliminary design to be \$3,600.00 to \$4,000.00. After some discussion, Rose made a motion to recommend to Town Council to approve \$ 8,200.00 for this preliminary planning work. Dennis second, vote was 3-0 in favor.
- **510 Sandalwood-----** nothing new to report.
- **604 & 608 Sandalwood-----** Last month, Luann reported a sink-hole located adjacent to the Stormwater manhole at the rear of these properties. Town crews have investigated and excavated the area and found the tile to be in good working condition. They back-filled the sink hole area with stone and will monitor the area in the future.
- **307 W.Roe St.-----** Luann reported a tile overflowing behind this residence. This tile does not show up on the Town records but Luann is going to have a Town crew check it out to make sure it is not a Town issue. Sometime in the past, the water flowing from the tile found its way into a window-well opening causing some flooding under the home.
- **619 Millside Ct. -----** nothing new to report.
- **613 Oakdale Dr. -----** nothing new to report.
- **510 Brenden Way -----** nothing new to report.
- **Storm Water Budget -----** 5/25/2016 Report Balances are \$ 56,828.78 in Savings and \$ 53,205.95 in Checking Acct.

New Business

- **Update from Town Manager on Projects-----** nothing new to report
- **Other business pertaining to the Ossian Storm Water Management Board**

With no further business to discuss, the meeting was adjourned.

The next regular monthly meeting for the Stormwater Board will be on Wednesday, June 29, 2016 at 6:00 PM, Town Hall.

Respectfully Submitted, Dennis Ramey, Secretary

OSSIAN BOARD OF METROPOLITAN POLICE COMMISSIONERS

Regular Meeting June 2, 2016 - 7:00 p.m. Ossian Town Hall – 507 North Jefferson

Commission Chairman, Andrew Wanner called the meeting to order at 7:00 p.m. with Commissioner Caleb Chichester present. Council member, Renee Sweeney attended for liaison, Bill Dowty, who was not present.

Chichester moved to approve the minutes of the May 4th meeting. Wanner seconded
Passed 2-0

Wanner said he had received input on the following policy sections that he had submitted at the last meeting: Department Structure, Department Issued Vehicles and Vehicle Maintenance.

He reported that the policies had been updated and they are ready to submit to the town attorney for approval. The Field Officer training Policy that had been submitted by Officer Tucker at the last meeting was also included in the following vote. Wanner moved to approve all four policies and to submit the same to the town attorney for approval. Chichester seconded. Passed 2-0

Wanner introduced the Chapter Key. This is a table of contents of all the sections that will eventually be included in the policy manual. He added that he will seek input from the police department as the process continues. The process is as follows: pre-legal presentation – input and editing – post-legal presentation – approval by Commission – legal approval – adoption by Commission. Then the policies will be submitted to Council for final adoption.

Wanner presented the Tow/Impound Inventory Department Policy. He stated that he had obtained a tow policy from Markle and adjusted it for Ossian's needs. Police Chief, Dave Rigney reported that the Wells County Prosecutor advised all Wells County Police Departments to implement a tow/impound policy as soon as possible, but there is no hard deadline. Rigney said he would get the prosecutor's recommended policy tomorrow and forward it to Wanner. This will be discussed again at the July 6th meeting.

Chichester suggested looking into Lexipol, a company that writes policy manuals for police and fire departments. Rigney said they are state specific and will send legislative updates for a fee based on the department size. Rigney agreed to get some specific information and possibly have a Lexipol representative at the next meeting. It was suggested that more council members attend the next meeting and the possibility of a joint meeting was discussed but no decision was made.

Chichester brought up a letter that had been presented to the commissioners. Rigney suggested that, since this was a personnel matter it should be discussed in executive session. The commissioners agreed to check into the matter and postpone action on the letter.

Chichester asked Rigney if he had the Mileage and Overtime Reports for May. Rigney said he did not have them because he doesn't get gas receipts from the officers until the first of the month, but said he would have the reports by the Council meeting on June 13.

Officer Tucker asked when letters of interest for Police Commissioner would be accepted. Wanner stated that the Town Council would handle that.

Wanner reported that he had someone interested in being a reserve officer. Rigney said he also had three (3) or four (4) people interested. Rigney stated the agreement with the Wells County Prosecutor states that reserve officers have to attend the Allen County Reserve Academy before the county will accept citations from them. Rigney went on to say that Allen County is in the process of revamping the program and won't have any information on that until mid-summer. When Wanner asked about the cost of the academy, Rigney stated that they haven't charged us yet. He said the town furnishes uniforms in order to attend the training and the weapon. Wanner said he was fine with having the candidate pay for the training. Rigney said so far Allen County has never charged us. Wanner questioned where to start in trying to attract reserves. Tucker said we need to be careful about putting on too many at once because on-the-job training becomes difficult. She went on to say that reserves are required to work one (1) shift a week so it can be a lengthy process. Tucker also suggested we do complete background checks on potential reserves. Wanner moved to initiate a reserve recruiting program. Chichester seconded. Passed 2-0

Wanner moved to adjourn. Chichester seconded. Meeting was adjourned at 7:35 p.m.