# ***OSSIAN TOWN COUNCIL*** – Town of Ossian, Indiana

# December 14, 2020 – 7:00 p.m.

Collier’s – 215 North Jefferson

Council member, Renee Sweeney called the meeting of the Ossian Town Council to order with Council members Jason House and Jeff Kemper present. Council members, Josh Barkley and Brad Pursley were absent.

Kemper moved to approve the minutes of the November meeting. House seconded. Passed 3-0

Fire Chief, Ben Fenstermaker, approached Council to discuss purchasing radios again. Fenstermaker had had a few discussions with Council Vice-President Brad and Township Trustee Advisory Board President, Dan Rupright, about working out an agreement between the Township and the Town to purchase Motorola radios for the Fire Department. Tim Baker, Township Advisory Board Member, was also present at the meeting and invited Ted Hurley from J&K Communications to present his product, Kenwood radios, to Council members. There was much discussion with no decision being made.

Bob Miller, Police Commissioner, addressed Council with the 2021 vehicle quotes. Miller explained the department would like a Durango reel-wheel drive for more visibility and space. Mike Anderson quoted the Durango for $27,632. Kemper motioned to purchase; House seconded. Passed 3-0

Miller stated that the Police Dept would like to spend their leftover budget money for: a computer software Crystal Reports for $495, an AED and pediatric pads for $807.42, two folding mats for $239.98, and a speed detection hand held lidar with charging station for $1,935. Miller would like to use any money left over from the Police’s budget to go towards radios. Kemper motioned to purchase all the requested equipment as listed, House seconded. Passed 3-0

Kemper approved payment application #8 to Cornerstone Stewards for $115,058.06, House seconded. Passed 3-0

Chad Kline, from Wells County Economic Development, presented the Agreement for Performance of Economic Services for 2021. Kemper motioned to approve services for 2021 in an amount of $11,239.30, House seconded. Passed 3-0

Martin discussed 103 N. Jefferson building and explained that when the she originally asked for demolition bids, most of the contractors requested a structural engineer to look at the building first. Martin presented Engineering Resource’s proposal for Structural Engineering Services for the 103 North Jefferson building. The price for a site assessment visit is estimated at $600 and an additional $1,000 for the letter report. Kemper motioned for Engineering Resources to complete their structural services not to exceed $1,600; House seconded. Passed 3-0

Allison explained that she would like the Town would like to participate in the TRECS program again next year to help collect on delinquent utility bills. Sweeney motioned to continue with the program, Kemper seconded. Passed 3-0

Martin asked for Council to approve of a couple handbook changes. The first was a change to 7.1, allowing employees who work on a holiday, to schedule another day off in the current quarter or following quarter, regardless of the calendar year. The second was changes to 7.4.1, was to clarify personal hours, and to prorate the days received based on first day of employment. It also allowed personal hours to be used in quarter-hour increments. Kemper motioned to approve both handbook changes, Sweeney seconded. Passed 3-0

Martin requested for an extension of using vacation time or being paid out vacation time for four employees who could not use their vacation time this year due to either having COVID or being quarantined due to COVID or having to work due to another employee having COVID or being quarantined. Kemper motioned that if employees were affected due to the listed reasons, they could be paid out or have until the end of the first quarter to use them, Sweeney seconded. Passed 3-0

Kemper motioned to keep Hartburg Roth Garrott Halverstadt as the Town’s attorney for 2021, Engineering Resource for Town engineer, and Ossian Journal as the Town’s official newspaper. House seconded. Passed 3-0

Council approved to set meeting dates as the second Monday of the month at 7:00pm at Collier’s,215 N Jefferson, for 20201.

Kemper motioned to reappoint Tim Rohr and Dodie Filcheck to the Ossian-Jefferson Park Board and Robert Miller as Police Commissioner; House seconded. Passed 3-0

Allison explained that since the Deputy Clerk-Treasurer and Receptionist have official duties including receiving, processing, depositing, disbursing, or otherwise have access to funds in an amount that exceeds $5,000 a year, each need to file and maintain an individual surety bond at not less than $5,000. Sweeney motioned to have the Deputy Clerk-Treasurer and Receptionist both bonded at the minimum requirement for $5000, Kemper seconded.

Martin explained that the current water van is an old ice truck from the Fire Dept. and the floor has rusted all the way through, the exhaust is problematic, and various other problems. Martin explained she would like to replace the water van and the guys preference is from Mike Anderson for $38,007. The van goes to water breaks, storm, and sewer issues. The plan is to pay 60% from water, 20% from sewer, and 20% storm. Kemper motioned to purchase the vehicle from Anderson, House seconded. Passed 3-0

Sweeney moved to approve time as presented with the exception of Martin’s timecard dated 11/2/20 – 11/8/20 needing a new total of 41.25 hours. Kemper seconded. Passed 3-0

Kemper moved to approve claims of $438,713.91 as presented. Sweeney seconded. Passed 3-0

Allison informed Council there is a vacancy on Wells County Solid Waste Management District and if anyone’s interested, they can contact Lisa McCormick, Wells County Auditor.

In citizens’ questions, Bruce Sonner asked for a credit on his utility bill issued October 30th. Sonner explained that there was damage to his yard after the Roe Street projects and he had to replant grass. He has still been watering his lawn and the summer sprinkling credit ended September 20th. Martin asked for pictures to be emailed to her and that she would bring a number back to Council after looking at his account.

Kemper moved to adjourn. Sweeney seconded. Meeting was adjourned at 8:12p.m.

# ***OSSIAN TOWN COUNCIL*** – Town of Ossian, Indiana

# December 28, 2020 – 7:00 p.m.

Collier’s – 213 North Jefferson

Council Vice-President, Brad Pursley called the meeting of the Ossian Town Council to order with Council members, Jason House and Jeff Kemper and Renee Sweeney present. Council President, Josh Barkley, was absent but called in during the meeting.

Sweeney motioned to approve payment application #5 to Barkley Builders in the amount of $83,057.50, Kemper seconded. Passed 4-0

Jim Breckler, from Engineering Resources, updated Council on the Wastewater Plant Project. Breckler presented Request for Change #7, 8, 9, and 10 totaling $36,271.00. Kemper motioned to move forward with RFC 7, 8, 9, and 10, House seconded. Passed 4-0

Josh Barkley joined the meeting by calling in.

Upon Council’s unanimous consent to consider Ordinance 20-12-1 for adoption on the same day of its introduction, Sweeney motioned to approve Ordinance 20-12-1 establishing fund 274 for Public Safety Radio Donations, House seconded. Passed 5-0

Upon Council’s unanimous consent to consider Ordinance 20-12-2 for adoption on the same day of its introduction, Barkley motioned to approve Ordinance 20-12-2, replacing Ordinance 20-6-3, regulating the dates which consumer fireworks may be discharged within the Town. Sweeney seconded. Passed 5-0

Upon Council’s unanimous consent to consider Ordinance 20-12-3 for adoption on the same day of its introduction, Kemper motioned to approve Salary Ordinance 20-12-3, House seconded. Passed 5-0

Upon Council’s unanimous consent to consider Ordinance 20-12-4 for adoption on the same day of its introduction, Sweeney motioned to approve Ordinance 20-12-4 providing reimbursement of public health and public safety payroll costs with CARES Act funding, Kemper seconded. Passed 5-0

Kemper motioned to approve Resolution 20-12-5 to authorize processing credit/debit card payments at Town Hall and assessing the transaction fee to customers, Barkley seconded. Passed 5-0

Appointed committee/ board liaisons for 2021 were set as follows:

Parks & Recreation: Renee Sweeney

Stormwater: Jeff Kemper

Chamber of Commerce: Luann Martin

Wells County Economic Development: Josh Barkley

Police Commission: Renee Sweeney

Fire Department: Jason House

The Town of Ossian was awarded a Community Crossing Matching Grant from INDOT for resurfacing Industrial Parkway from Linder Oil to the three drives of Hillcrest, the self-storage units. The amount awarded was $598,600.50 representing 75% of the project’s total cost. Pursley motioned to sign the contract agreement with INDOT, Sweeney seconded. Passed 5-0

Tucker asked about the Animal Ordinance and Barkley said he’ll have to check and see what Hartburg’s latest revision was.

Fenstermaker briefly discussed radios. A representative from ERI was there to answer a few questions. No decision was made.

The Town will encumber $12,756.00 in the Police Court Cost Fund 238 for payment to Meyer Renovation for invoice 101187 for the office remodeling.

Kemper moved to adjourn. Sweeney seconded. Meeting was adjourned at 7:32p.m.

Ossian Park Board

December 7, 2020

Attendance: Tim Rohr, Dodie Filchak, Gary Guenin, and Joe Lewis

1. Read and approved minutes from 11-2-20 meeting.
2. Update application form for facility use of amphitheater has been sent to town attorney.
3. The small playground was completed at the amphitheater. The large equipment will be installed by Miracle Equipment due to lack of knowledge by town personnel to complete the job.
4. Marissa Bracke to develop a calendar of events to be used as the schedule for the

amphitheater and Melching Park. This calendar will be on the town website.

1. Next meeting January 4, 2021
2. Meeting adjourned at 8:05pm

*7 December 2020*

MEMORANDUM FOR POLICE COMMISSION

SUBJECT: December 2020 Meeting Minutes

Minutes were recorded by Stan Reed.

Meeting called to order at 6:02pm By Caleb Chichester

Members present Caleb Chichester, Bob Miller and Stan Reed. Also

Council Liaison Renee Sweeney, Sgt S. Tucker and Glen Werling -News Banner

Approval of minutes 3-0

Police Report-Fuel cost still low.... Overtime doing well at budget.

Policies- Minor Updates via Sgt. Tucker- January approval on Manual.

Old Business- Remodeling going well for NEW office for Dept.

New Hire- Previous North Carolina experience. Possible waiver...

New Vehicle-Several quotes- Charger, Durango, Tahoe, Explorer...

Looking at rear wheel drive Durango for Brian . Motion Approved 3-0

Sweeney will present Quotes to Council.

We will sell Brian’s car after he receives upgraded vehicle.

Performance evaluations forms- currently a four point system would

like to change to a five point plan. We will look into plan at January

meeting.

Performance Improvement Plan for Officers who score " Below Average" in any area

Radar Guns-AED, Two Mats & Vertical JumpTest Equipment for end of year budget.

We currently "borrow" mats (use twice per year) & VertJump Equipment (use once per year)..

AED, Mats and Crystal Reports (what is released to media) to Council

Spillman training for Sgt Tucker possible.

Motion to take -AED, Laser Gun, Crystal Report & Mats Cost$3,800- Approved 3-0

Motion To Adjourn approved 3-0

Meeting Adjourned at 6:52pm