

OSSIAN TOWN COUNCIL – Town of Ossian, Indiana

February 8, 2021 – 7:00 p.m.

Collier's – 215 North Jefferson

Council Vice-President, Brad Pursley, called the meeting of the Ossian Town Council to order with Council members, Jason House and Jeff Kemper present. Council President Josh Barkley joined in later on in the meeting.

Kemper moved to approve the minutes of the January meeting. House seconded. Passed 3-0

Caleb Chichester, Police Commissioner, asked for approval to purchase radios for the Police Dept. to be paid in the amount of \$63,880.63. House motioned to order the radios and the fund where it'll be paid from will be determined later, Kemper seconded. Chichester informed Council the Police Commissioners suspended the reserve program and hired on Dennis Fiscus as a part-time officer.

Mike Lautzenheiser, presented the final plat approval for phase one Crosswinds development. Martin said Baker Tilley is still working on the annexation. Their covenants are up to code and are already set up on water, sewer, and storm services. Lautzenheiser asked for approval of the plat, but would delay signing off until Crosswinds is annexed in. Kemper motioned to accept the secondary plat phase one of Crosswinds development, House seconded. Passed 3-0

Kemper approved payment application #10 to Cornerstone Stewards in the amount of \$94,398.91, House seconded. Passed 3-0

Kemper motioned to pass resolution 21-2-1, establishing a temporary emergency paid medical day bank, House seconded. Passed 3-0

House motioned to accept the letter of resignation from Sally Bracke, Kemper seconded. Passed 3-0

Allison explained there are 14 old outstanding checks that are two years or older as of December 31, 2020, totaling \$4,759.16. Kemper motioned to receipt the money back into the appropriate fund, House seconded.

House motioned to hire Cindy Imel for the Deputy Clerk-Treasurer position; Kemper seconded. Passed 3-0

Utility adjustment requested, House motioned to approve a utility adjustment for account 10667527 in the amount of \$350.35, Kemper seconded

Josh Barkley arrived at the meeting.

Chad Kline would like Council to approve a housing study conducted by Baker Tilley. The housing study would be the first step in determining the feasibility of a housing TIF. The proposal to complete this study is \$2,000. Wells County Revitalization pledged \$1,000 to go towards the study. The next phase, if chosen to do so would be \$7,500 for Baker Tilley to set up a housing TIF. Council discussed the pros and cons of a housing TIF and its uses. Barkley motioned to approve spending \$1,000 for the housing TIF study. Kemper seconded. Passed 4-0

Martin explained the Archbold Wilson Event Center Rental Agreement, which includes the option to allow the use of temporary beer and wine permits. Upon Council's unanimous consent to consider Ordinance 21-2-2 for adoption on the same day of its introduction, Kemper motioned to approve Ordinance 21-2-2, allowing the use of temporary beer and wine permits at the Archbold Wilson Event Center. House seconded. Passed 4-0. Martin explained that if Council is in agreement with the Archbold Wilson Event Center Rental Agreement, Council will approve of the new park rates at the March meeting. There was unanimous consensus for Martin to move forward with the proposed rates.

Upon Council's unanimous consent to consider Ordinance 21-2-3 for adoption on the same day of its introduction, Barkley motioned to approve Ordinance 21-2-3, revising the salary ordinance for the calendar year 2021. Kemper seconded. Passed 4-0

Martin learned the best way to request for insurance quotes is to get a broker, then the broker would contact different insurance companies and the broker will bring back the quotes for the town to look over. Martin also could ask other towns our size what type of policy and coverage they have. Martin will complete a comparison.

Pursley moved to approve time as presented. Kemper seconded. Passed 4-0

Kemper moved to approve claims of \$271,972.87 as presented. House seconded. Passed 4-0

Pursley moved to adjourn. Kemper seconded. Meeting was adjourned at 8:09p.m.

Ossian Park Board
February 1, 2021

Attendance: Tim Rohr, Gary Guenin, Ashley Harmon, and Joe Lewis

1. Read and approved minutes from January 4, 2021 meeting.
2. Discussed ordinance 21-02, concerning beer and wine permits for Archbold Wilson Event Center. The host must have liability insurance and temporary beer and wine permits. Parties over 100 people will need proof of liability insurance. Ordinance will be sent to Town Council for approval. Gary motioned to send to council. Ashley seconded. Passed 4-0
3. No new application from Mark Delagarza concerning baseball programs. An online form has been set up to get kids signed up to in play in the leagues. League will be called Northern Wells Baseball League. Open enrollment from 2-15 to 3-31-21.
4. Next meeting March 1, 2021
5. Meeting adjourned at 7:50pm

4 January 2021

MEMORANDUM FOR POLICE COMMISSION

SUBJECT: January 4, 2021 Meeting Minutes

Minutes were recorded by Bob Miller.

The monthly meeting of the Ossian Board of Metropolitan Police Commissioner's on January 4, 2021 at 1800 hours by Chairperson Chichester.

Members in attendance were Chairperson Chichester, Vice Chair Bob Miller, Council liaison Renee Sweeney, Sgt. Stephanie Tucker, and Glen Werling.

Meeting was conducted at Collier's with notice posted of location on Ossian Town Hall Doors. A Motion to approve of the December Minutes was made by Bob, seconded by Caleb, all in favor approved on a 2-0 motion.

Elections for 2021 were conducted for Commission Officers, Results:

Chairperson Caleb Chichester approved 2-0

Vice-Chairperson Bob Miller approved 2-0

Secretary Stan Reed

The discussion of the 2021 meeting scheduled was put on the table and it was decided that the meetings would be held at Collier's and would be on the first Tuesday of each month at 1800 hours. The monthly police report for fuel expenses and Salary were reviewed and all looked very well. Both were under budget for the year significantly.

The Standard Operating Procedures and the Administrative procedure manual was presented and is completed. This manual may need some small changes from the earlier approvals, but overall looks very good. Bob Miller made the motion to accept the completed manual and adopt all polices with implementation on February 1st after all employees are educated. Caleb seconded and motion passed 2-0 in favor.

Sgt. Tucker brought up a new performance evaluation that was slightly more detailed then the previous one that we were using. After discussion it was decided to table a vote on the transition till next months meeting.

There was a discussion on having an executive session next month to discuss and begin an employee evaluation after the meeting.

There was a discussion and request from Sgt. Tucker on the handling of the monies that are received from the hand gun permits and the golf cart permits. It was brought up that it would be best that all monies go through the clerk/treasurer. It was decided that we would recommend this change be presented to Ossian Town Council for approval.

It was noted that the Retirement of Officer Dwayne Klaus would be recognized at the Ossian Town council meeting at Monday Nights meeting.

Sgt. Tucker discussed the training for the year 2020 and moving forward with 2021.

Caleb motioned to adjourn the meeting seconded by Bob Miller. On a 2-0 vote the motion to adjourn was approved and the meeting ended at 1827 hours.

2 February 2021

MEMORANDUM FOR POLICE COMMISSION

SUBJECT: February 2, 2021 Meeting Minutes

Minutes were recorded by Stan Reed.

Meeting called to order at 6:01pm

Attendance- Caleb Chichester, Bob Miller, Stan Reed, Sgt Stephanie Tucker, Liaison Renee Sweeney & Glen Werling (newspaper)

Motion to approve Minutes from Jan 2021 meeting Approved 3-0

Budget presented by Sgt Tucker- under budget on Salary & Fuel

Discussion on Amendments to police manual-

Allow officers extended time to review manual to April 1st approved 3-0

Schedule our Executive session for Feb 20 2021 at 10:30 at police dept.

A) Dave's form will "mirror" previous forms

Radios for fire dept approved at last town council meeting / leaving police dept on their own for upgrading radios.

New Business- We have two part time officers and one reserve- Denny Fiscus

we will be suspending the Reserve Program

Motion to move Fiscus to part time from reserve. Approved 3-0

New Office looking great!!!!

New Gun Cabinet must be on the 2021 budget...

Motion to Adjourn approved 3-0

Meeting Adjourned at 6:30